

Regd. Office: - PSEB, Head Office, The Mall Patiala-147001

O/o: Sr.Xen, Civil Works Division, 132 KV Grid Complex , PSPCL, Sri Muktsar Sahib, 147001

**Mob No: 096461-10861, 01633-263130E-mail: xen-civil-works-mkt1@pspcl.in**

**OPEN TENDER NOTICE**

**Open Enquiry No.:09 / CWD/MKS/2025-26**

Open Tenders are invited from the Contractors/Firms/L&C Society for the work as per detailed scope of work given in the tender specification.

Sr. No	Description of Work	Estimated Cost (Rs.)	Completion Periods	Cost of Tender Specification	Earnest Money			
					Contractor	L&C Societies		
1.	Housekeeping such as cleaning and sweeping & maintenance of lawns of 1 no. office of Civil works Division, PSPCL, Sri Muktsar Sahib and 3 no. Sub-division under Civil works Division, PSPCL, Sri Muktsar Sahib	Approx 3.48 Lacs i/c GST	365 Days	Rs 1180/- i/c GST	7,000/-	7,000/-		
2.	<b>Eligibility Criteria</b>	Contractor should be enlisted with PSPCL / PSTCL / PWD (Punjab) / Railway / MES or other Govt. Organization.						
		<p>1. The financial bids shall be opened only of those contractors who have experience of having successfully completed Similar Works/Civil works in PSPCL/PSTCL, other Govt. or Semi Govt. Deptt. during <b>last 7 years</b> ending last day of month previous to the one in which applications are invited should be either of the following:-</p> <p>a. <b>Three similar completed works costing not less than the amount equal to Rs 1.39 Lac.each. or</b>  b. <b>Two similar completed works costing not less than the amount equal to Rs. 1.74 Lac.each. or</b>  c. <b>One similar completed work costing not less than the amount equal to Rs 2.79 lac.</b></p> <p>2. Tendered should have proof of having EPF, GST, PAN No.</p> <p>3. The bidder should provide Banker's Certificate of Rs. 1.04 lakh. &amp; ITR of the last three years ending 31<sup>st</sup> March of previous financial year. The solvency certificate should not be older than one year from the date of opening of tender.</p> <p>4. Average annual financial turnover during the last 3 years ending 31.03.2024 should be at least Rs 1.04 lakh. The bidder should have positive net worth/net profit.</p> <p>5. The bidder should have valid EPF Registration No., GST Registration Certificate and PAN No.</p>						
3.	<b>Number of Covers</b>	<p><b>TWO PART BIDS:</b>  <b>Part-I:</b> Technical Bid comprising of EMD and Documents as per Eligibility criteria <b>Part-II:</b> Price Bid</p>						
4.	<b>Start Date of Sale of Tender</b>	<b>07-08-2025 from 01:00 P.M</b>						
5.	<b>Last date of Sale of Tender</b>	<b>08-09-2025 Upto 05:00 P.M</b>						
6.	<b>Last Date of Submission of Tender</b>	<b>09-09-2025 Upto 11:00 A.M</b>						
7.	<b>Date of Opening of Tenders</b>	<b>10-09-2025 Upto 11:30 A.M</b>						
8.	<b>Payment Mode</b>	Valid Bank Draft/ BA-16 in favour of AO/ CWC, PSPCL, Patiala						
9.	<b>Contact Person Name &amp; Phone no.</b>	Er. Rajiv Garg,Sr.Xen/ CWD, PSPCL, Sri Muktsar Sahib, M: 96461-10861						

### **Terms & Conditions:**

1. Tender Specifications will be issued only to those Societies/Contractors/Firms/Agencies, who have submitted the complete documentary proofs as per the Eligibility Criteria.
2. **Submission of Tender:** The tenders should be submitted as per NIT/Tender Specifications complete in all respects in two parts i.e. **Part-I: Technical bid** comprising of EMD (If applicable) and Documents as per Eligibility criteria (**like GST Registration certificate, EPF Registration Certificate, Pan No., Performance certificate, Bank Solvency Certificate, Cost of tender documents**) and **Part-II: Price bid.** These bids shall be submitted in two separate sealed envelopes duly subscribed on the envelope as PART-I and PART II. If bids are not submitted in this manner or Documents/EMD in Part 1 is incomplete as per Eligibility criteria, Price bid will not be opened and the tender bid will be rejected.
3. Earnest Money should be deposited along with tenders as per tender notice. Tender without Tender Cost and EMD (if applicable) shall not be accepted. In case of tender not accepted, the Earnest Money shall be refundable within 30 days of the award of Order/Contract to the successful tenderer.
4. The rates should be quoted neatly & cleanly both in figures & words.
5. Conditional Tenders / Telegraphic Tenders, through telex, Fax tenders, and tender not on prescribed forms shall not be accepted && Tender of the contractors who do not purchase the tender documents in advance shall not be received.
6. Tenders received after the due date & time shall not be entertained. The officer inviting tenders, contracting/purchasing Agency/Corporation (herein after referred to a purchaser) reserves all the rights to modify the schedule of requirements, technical particulars and the specifications at any time and to place the order as a whole or in the parts and to reject any or all the tenders received without assigning reasons. He will not be responsible for and will not pay for expenses or losses that may be incurred by Tenderer in the preparation of the tenders.
7. The undersigned reserves the right to reject any or all of the tenders so received without assigning any reasons.
8. All corrections/cuttings/additions or pasted slips shall be initialed by the Authorized Person of L&C Co-Op, Society/Firm/Agency/Contractor. The Tenders would be valid upto **120** Days from the date of opening unless specified and any withdrawal or modification of the offer shall be not permitted.
9. The L&C Co-op, Society/Firm/Agency/Contractor shall be liable to submit EPF Account No. got issued from the concerned department. If exempted the documentary proof or declaration in this regard shall be submitted by the respective L&C Co-op, Society/Firm/Agency/Contractor.
10. Tender Enquiry No., Due Date, and Earnest Money should be mentioned on the envelope.
11. Notification issued by Punjab. Govt. for L&C societies will be applicable.
12. Undersigned will not be responsible for the postal delays if any in delivery of documents or non-receipt of the same.
13. Negotiations, if required shall be held with the L-1 Bidder only regarding labour/through rates.
14. The quantity of Works/Items can be increased or decreased in the scope of work as per site requirements.
15. The Societies/Contractors/Firms/Agencies shall be liable to submit documentary proof along with bid submission as per Eligibility Criteria.
16. The terms & conditions as laid down in PSPCL's Works Regulations- 1997 amended from time to time shall be applicable in all respects.
17. Before Submitting the tender, the site shall be visited by the representative of the firm and satisfy itself as to the conditions prevalent there especially regarding accessibility to the site, nature and extent of the ground, working conditions, other temporary arrangements for execution of this work within scheduled time, stacking of materials, installation of Tools and Plants etc., accommodation and movement of labour, supply of water and power for satisfactory completion of the work contract. No Claim, what so ever, on such account shall be entertained by the department in any circumstances.
18. Tendering Authority is free to specify their own terms and conditions separately if they so desire.
19. Security @ 5% shall be deducted from Bills as per instructions of PSPCL Norms.
20. GST: The above rates included all taxes & GST. GST percentage shall be applicable as per prevailing GST fixed by the Govt. of India from time to time. PSPCL is registered centrally in the state under GSTIN: **03AAFCP5120Q1ZC**
21. The contractor/society shall raise GST INVOICE BILL against the work and the GST will be paid by PSPCL.
22. All applicable taxes will be deducted from payment according to applicable rate at the time of execution of work.
23. The contractor/society will be liable for the deduction of labourcess on civil work as well as income tax upon the prevailing rate at the time of execution of work. If any other tax operative at the time of execution that will also be deducted by D.D.O.
24. If the work is not completed within stipulated period, the penalty @ **0.50% per week** for the delay of the cost of work subject to **maximum 10 % of Total Estimated Cost** of the work shall be recovered from as per clause no. 3.14 of work regulation 1997 amendment from time to time.
25. The contractor shall execute the contract agreement in non-judicial stamp paper worth Rs.50/- (Rs. Fifty) within 7 days after issue of allotment letter/work order.
26. The contractor/society under its seal shall have to submit GST undertaking as per PSPCL Norms.
27. In case last date of receipt of request for issue of tender document, receipt and opening of tenders, happens to be holiday, the receipt and opening will be carried out by/on the next working day up to/ at the same time.
28. Details regarding corrigendum (if any) will also be available on official PSPCL website - [www.pspcl.in](http://www.pspcl.in).

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