

**PUNJAB STATE POWER CORPORATION LIMITED,
PATIALA**

DELEGATION OF POWERS



(Incorporation amendments upto 31.03.2024)

PUBLISHED BY:

CHIEF ENGINEER/ MATERIAL MANAGEMENT
PUNJAB STATE POWER CORPORATION LIMITED
PATIALA

2024

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This index has been compiled solely for the purpose of facility of reference. No expression used in it should be considered as in any way interpreting the rules, powers etc.

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PUNJAB STATE POWER CORPORATION LIMITED

The Punjab State Power Corporation Limited is pleased to delegate the revised Financial Power to its Officers as contained in the enclosed statements as per the BODs decision taken in its 104th meeting held on 10.01.2024 against CE/MM Agenda no. 800/CE/MM dated 03.01.2024 conveyed vide Company Secretary office UO no. 190/BOD-104.20 dated 12.02.2024.

These revised powers shall come into effect with effect from 01.04.2024

**Punjab State Power Corporation Limited,
Patiala.**

PREFACE

CONCEPT, INTENT AND PURPOSE OF DELEGATION

The Delegation of Powers has been drawn up keeping in view the following criteria:-

- i) The Delegation of Power shall effectively contribute to the smooth, expeditious and efficient realization of Company's laid down goals and targets within policy framework set for it.
- ii) The Delegation of Power shall effectively utilize the organizational structure for realization of the purpose set out in (i) above.
- iii) The Delegation of Power shall commensurate with the responsibilities and the status of the Officers to whom the Delegation of Power has been accorded.
- iv) The delegates shall be accountable for their decisions under the Delegation of Power.
- v) The Delegation of Power shall be subject to such controls / instructions as are conveyed from time to time to the delegates in general or in particular.
- vi) As the Delegation of Power is meant for smooth execution of the work, and expeditious realization of Company goals, any constraint or impediment in this direction shall promptly be brought up by the concerned and reviewed by the Competent Authority to provide remedy of the same.
- vii) Any interpretation placed in the Delegation of Power shall take into account the intent, purpose and concept behind the delegation viz. to execute the work in a manner which is smooth (i.e. not causing any disturbance or dislocation in the course of execution), effective (i.e. cost effective, being the best possible alternative at least possible cost) and expeditious (i.e. ensure timely and quickest possible realization of objective without any hindrance or impediment).
- viii) The Delegation of Power is also based on the concept of centralized policy making and decentralized execution.
- ix) The financial powers shall always be exercised with due observance of canons of financial propriety, which are enumerated separately. Care must be taken to ensure that awards are not split only for the purpose of bringing the same within the powers of a particular Officer.

CANONS OF FINANCIAL PROPRIETY

- i) Expenditure should not prima facie be more than the occasion demands.
- ii) Every employee should exercise the same vigilance in respect of expenditure incurred from public monies, as a person of ordinary prudence would exercise in respect of expenditure of his own money.
- iii) No authority should exercise powers of sanctioning expenditure to pass an order that will directly or indirectly be to its own advantage.
- iv) Amount of allowance, such as traveling allowance granted to meet expenditure of a particular type should be so regulated that allowances are not on the whole, source of profit to the recipient.
- v) The Delegation of Powers shall be subject to budget revisions, rules and regulations/ policies / guidelines of the Company in force from time to time.

- vi) The delegation given to a lower functionary will automatically vest in a higher functionary.
- vii) The powers shall be exercised as per delegation of powers by the officials handling the respective jobs.

GUIDELINES FOR EXERCISING THE DOP

- i) Exercise of Delegation of Powers should be subject to observance of the Companies Act, 1956/ 2013, Memorandum and Articles of Association of the Company, relevant directives of the Central/State Government, Policies, Rules & Regulations of Company, approved Budget of the Company and the Principles of financial propriety.
- ii) These powers are subject to the provision in the relevant projects or the works estimates and the availability of funds for the items concerned in the budget and can be exercised by the authorities higher than those whom these are delegated.
- iii) The relevant delegation of powers can be utilized by the authorities referred to in column 3 below, where the project provision has exceeded on the conditions that:-
 - a. The new works are of productive nature; and
 - b. The expenditure already incurred is justified and has yielded minimum rates of productivity on the basis of actual figures.

With regard to electrification of new areas adjacent to the existing L.D. schemes, Chief Engineers may incur Capital Expenditure up to 10% of the estimated cost of the existing local Distribution Scheme, pending preparation of Supplementary Sub-Project Estimate in due course.
- iv) a. The Executive Engineers/ Power Controller borne on Head Office strength but stationed outside Patiala shall exercise the powers delegated to the field Executive Engineers.
- b. The Assistant Engineers/ Senior Sub-Station Engineers / Assistant Resident Engineers shall enjoy the powers of AEs/AEEs, if they hold charge of certain works within their jurisdiction provided this does not involve extra establishment charges. If, however, they are posted simply to assist the AEs/AEEs incharge of Sub-Divisions, they shall not be competent to exercise the powers of Sub-Divisional Officers.
- v) "Main Project" means a project covering 66KV and above works including Generation Schemes.
- vi) The Powers delegated to an officer can be exercised by the officer higher to his level in the respective functional areas.
- vii) The Financial Powers delegated herein are subject to Budget Provisions under the specific head.
- viii) Wherever financial limit has been prescribed, this shall mean up to and including that amount.
- ix) The financial limits specified for works/services/purchase/supply items are inclusive of taxes, duties and statutory levies.

- x) Any personal claim for sanctioning authority himself/herself which is not strictly as per rules/guidelines/policy should invariably be put up to next competent authority.
- xi) For any item which is not covered here to and no specific order for delegation is issued or where some clarification is required, same may be referred to Director/ Commercial, with the views of the concerned Head of Department, on the subject matter.
- xii) Where no "Full Powers" have been defined in any provision of DOP and the highest authority is Whole Time Directors, in such case "Full Powers" lies with Board of Directors. Further, where no "Full Powers" have been defined in any provision of DOP and the highest authority is other than WTDs, in such case "Full Powers" lies with Whole Time Directors.
- xiii) In case where powers have not been incorporated, the cases should continue to be referred to the Board of Directors till necessary powers are delegated.
- xiv) The allocation of Budget should be ensured before making the expenditure.
- xv) The Heads of Department may re-delegate the financial powers to them in this booklet to any officer subordinate to them on their own responsibility and subject to such restrictions as they may like to impose.
Provided that the financial powers re-delegated shall however be exercised subject to the supervision and control of the delegation officer.
Provided that such re-delegated powers shall be exercised personally by such officer and shall in no circumstances be further delegated.
Copies of all such orders shall invariably be endorsed to the Chief Auditor and Under Secretary/P&R attached with CAO/HQ, PSPCL, Patiala.
- xvi) The financial powers vested in erstwhile Secretary, PSEB as per Delegation of Powers are delegated to CE/ HRD and SE/Personnel for the charges being looked after by them.
- xvii) Company Secretary has been granted the status of Head of Department and hence may use the financial powers of HODs wherever required in the Delegation of Power for discharging his duties as Company Secretary of PSPCL as per the decision accorded by BODs in its 43rd meeting dated 2.07.2015.

DELEGATION OF POWER				
Sr. No.	Nature of Power	To whom Delegated	Extent of Delegation	Remarks
1	2	3	4	5
<u>1. Administrative approval of Works chargeable to Capital Heads of the Account.</u>				
1	To convey administrative approval for capital expenditure on works other than residential buildings forming part of a project specifically approved by BODs (other than Distribution Projects)	C.E. S.E. Sr. XEN/ R.Es	Full Powers Rs. 2.5 crores Rs. 25 Lacs	The power is subject to the conditions that:- a) The total project cost does not exceed the provision in the Project Estimates for the subhead to which the particular works belongs. b) The approval accorded by the CEs and SEs does not result into any change/increase in the scope/quantum of the work specifically provided in the Project Estimate. c) The expenditure is restricted to the Budgetary provisions for the year.
2	To convey administrative approval to detailed estimates of works chargeable to distribution works specifically approved by BODs	C.E. S.E. Sr. XEN/ R.Es	Full Powers Rs.50 lacs Rs.10 lacs	Subject to the conditions that:- a) The total project cost does not exceed the provision in the project estimates for the sub head to which the particular work belongs. b)The approval accorded by the CEs & SEs does not result into any change / increase in the scope/quantum of the work specifically provided in the project estimate c) The expenditure is restricted to the budgetary provision for the year.

3	To convey administrative approval to detailed estimates of maintenance works during construction chargeable to project estimates already approved by BODs	Committee of WTDs C.E. S.E. Sr. XEN/ R.Es	Full Power Rs.20 lacs Rs.6.25 lacs Rs.4 lac	Subject to the conditions that:- a) The total project cost does not exceed the project estimates for the sub-head to which the particular work belongs. b) The approval accorded by the CEs and SEs does not result into any change/increase in the scope/quantum of the work specifically provided in the Project Estimate. c) The expenditure is restricted to the Budgetary provisions for the year.
4	To convey administrative approval to detailed estimates for purchase of T&P including special T&P other than Motor vehicles, Tractors etc. chargeable to Capital Estimates.	Committee of WTDs C.E. S.E. Sr. XEN/ R.Es	Full Power Rs.25 lacs Rs. 10 lacs Rs.1 lac	Subject to the conditions that:- a) The total project cost does not exceed the provision in the project estimates for the sub-head to which the particular work belongs. b) The approval accorded by the CEs and SEs does not result into any change/increase in the scope/quantum of the work specifically provided in the Project Estimate. c) The expenditure is restricted to the Budgetary provisions for the year.
5	a) To convey administrative approval for capital expenditure on works other than residential buildings not forming part of a project estimate, specifically approved by the BODs.	Committee of WTDs C.E. S.E. Sr. XEN	Full Power Rs.50 lacs Rs.20 lacs Rs.10 lacs	If works are directly remunerative.

		C.E. S.E. Sr. XEN	Rs.10 lacs Rs.05 lacs Rs.01 lacs	For works which are not in themselves directly remunerative and are necessary for full development of Project.
	b) (i) To convey administrative approval for capital expenditure on works other than residential buildings not forming part of a project estimate, specifically approved by the BODs but specifically included in the Capital Investment Plan approved by PSERC.	C.E	Full Powers	
	(b) (ii) To convey administrative approval for Capital Expenditure on Purchase of equipment & machinery directly linked to the generation of project other than residential buildings not forming part of a project estimate, specifically approved by the Board but specifically included in the Capital Investment Plan approved by PSERC.	C.E.	Full Powers	
6	To convey administrative approval for expenditure on experimental works connected with the basic and fundamental Research Schemes	Committee of WTDs C.E. S.E. Sr. XEN	Full Power Rs.25 lacs in each case Rs.10 lacs in each case Rs.2 lacs in each case	

7	To convey administrative approval to the detailed estimates for experimental purposes either in our own workshop or at the premises of a supplier for spare parts substitution or development of new project for operation and Maintenance of Power Plant.	Committee of WTDs C.E.	Full Power Rs.2.5 lacs	
8	To convey administrative approval to the detailed estimates for survey preliminary to the preparation of the schemes	Committee of WTDs C.E.	Full Power Rs. 25 lacs	Provided prior approval of the BODs is taken to investigate the scheme.
9	To convey administrative approval for Capital Expenditure on the construction of residences of PSPCL employees.	C.Es C.Es S.Es. S.Es Sr. Xens/ R.Es Sr.Xens./ R.Es	Full Powers Rs. 50 Lacs Rs. 15 Lacs Rs. 10 Lacs Rs. 4 Lac Rs. 2.5 Lac	For Power Plant & Sub-Station Sites. For other sites. For works connected with Main Projects. For works other than Main Projects. For works connected with Main Projects. For works other than Main Projects. Provided that:- i) The type, designs, specifications and number required are approved by the BODs. ii) The work is not split up into parts to evade sanction of higher Authorities. iii) A consolidated tender for a type of building is called for to secure more

				advantageous rates. iv) The powers delegated above would be applicable irrespective of loss or rent involved.
10	Merged in DOP 154			
11	To convey administrative approval for works expenditure for domestic, commercial and industrial service connections.	Sr. XENs AEEs/AEs (I/C of S/Divns)	Full Powers Rs.1 lac	Provided that:- i) The works should be as per commercial policy of the company. ii) Expenditure is met from within the budget provision under the Major/Minor head concerned.
12	To convey administrative approval for works expenditure for new/augmentation of Sub-Stations and Transmission Lines including Mains and Sub-Mains	C.E. S.E. Sr. XEN/ R.Es AEE/AE (I/C of S/Divns)	Full Powers Rs. 50 lacs Rs. 30 lacs Rs.2 lacs	Provided that:- i) This will be applicable for works included in the planned work list for transmission work only. ii) Expenditure is met from within the Budget provision under the Major/Minor head concerned.
13	To convey administrative approval for works expenditure for tubewell connections including REC Schemes.	Sr. Xens	Full Powers	Provided that:- i) The works should be as per commercial policy of the company. ii) Expenditure is met from within the Budget provision under the Major/Minor head concerned. iii) For tubewell connections, the works are of productive nature and financially justified on the basis of average cost of tubewell worked out for the group and in cases where no financial justification is required to be worked out the fixed/ variable charges, as applicable are recovered in advance.

14	To convey administrative approval for works expenditure for a group of Domestic and Commercial Connections	AEE/AE I/C of S/Divns	Full Powers	Provided that:- i) The works are financially justified on the basis of average cost of connection worked out for the group and in cases where no financial justification is required to be worked out the fixed/variable charges, as applicable are recovered in advance. ii) Expenditure is met from within the budget provision under the Major/Minor head concerned.
15	Merged in DOP 13			
<u>2. Administrative approval of Works chargeable to Revenue Heads of the Account.</u>				
16	To convey administrative approval for works expenditure other than residential buildings a) Special Repairs . b) Renewals and Replacement of existing works.	Committee of WTDs	Full Powers	
		C.E.	Rs.25 lacs	
		S.E.	Rs.10 lacs	
		Sr. XEN/ R.Es	Rs.2.5 lacs	
C.E.	Rs.50 lacs			
S.E.	Rs.20 lacs			
Sr. XEN/ R.Es	Rs.5 lacs			
17	Deleted			

3. Powers to Sanction Estimates for Works Chargeable to Capital Heads of Accounts

18	To convey technical sanction to detailed estimates chargeable to a Project Estimate administratively approved by the BODs.	C.E. S.E. Sr. XEN/ R.Es	Full Powers Rs.2.5 Crore Rs.25 lacs	Subject to the conditions that:- a) In case where the provisions in the projects are adequate, the sanction does not cause excess over and above the project provisions in the project estimate under the Sub-head of which the particular work belongs, and b) In cases where the financial provisions made in the project estimate have become inadequate due to price increase, the sanction does not cause excess over and above the amount administratively approved (plus such excess as the authority according technical sanction is competent to pass) Note : Also see conditions in the remarks column against Sr. No.1.
19	To convey technical sanction to the detailed estimates of work chargeable to Distribution Project sanctioned by BODs.	C.E. S.E. Sr. XEN/R.Es AEEs/AEs(I/C of S/Divns.)	Full Powers Rs.50 lacs Rs.10 lacs Rs. 2 lac	Subject to the conditions that:- a) In case where the provisions in the projects are adequate, the sanction does not cause excess over and above the project provisions in the project estimate under the Sub-head of which the particular work belongs, and b) In cases where the financial provisions made in the project estimate have become inadequate due to price increase, the sanction does not cause excess

				<p>over and above the amount administratively approved (plus such excess as the authority according technical sanction is competent to pass).</p> <p>c) The powers of AEs/AEEs (I/c of S/Divn) shall be excersiced subject to the condition that a standard design specification shall be followed wherever a competent authority has evolved a standard design/specification. Note : Also see conditions in the remarks column against Sr. No.2.</p>
20	To convey technical sanction to detailed estimates of other Capital Works already approved by the Competent Authority	C.E. S.E. Sr. XEN/ R.Es AEEs/AEs (I/c of S/Divns)	Full Powers Rs.50 lacs Rs.20 lacs Rs. 2 lacs	Up to the amount administratively approved and also upto 5% in excess of this amount.
21	To convey technical sanction to detailed estimates of experimental works connected with basic and fundamental Research Schemes.	C.E. S.E. Sr. XEN	Full Powers Rs. 10 lacs Rs.2 lacs	Up to the amount administratively approved and also upto 5% in excess of this amount.
22	To convey Technical sanction to detailed estimates for experimental purposes either in our own workshops or at the premises of a supplier for spare parts substitution or development of new product for operation and maintenance of Power Plant.	C.E.	Rs. 2.5 lacs	

23	To convey technical sanction to detailed estimates for Domestic, Commercial and Industrial Service Connections.	Sr. XEN AEEs/AEs (I/C of S/Divns.) AAE (I/C of S/Divns.)	Full Powers Rs.5 lacs Rs.50000	Provided that:- i) The works should be as per commercial policy of the company. ii) Expenditure is met from within the budget provision under the Major/Minor head concerned.
24	To convey technical sanction to detailed estimates for new/augmentation of Sub-stations and Transmission Lines including Mains and Sub-Mains	C.E. S.E. Sr. XEN/ R.E.s AEE/AE I/C of S/Divns)	Full Powers Rs. 50 lacs Rs. 30 lacs Rs.2 lacs	Provided that:- i) This will be applicable for works included in the planned work list for transmission work only. ii) Expenditure is met from within the budget provision under the Major/Minor head concerned.
25	To accord technical sanction to detailed estimates for tubewell connections including REC Schemes.	Sr. Xens.	Full Powers	Provided that:- i) The works are of productive nature and financially justified on the basis of average cost of a tubewell worked out for the group. In cases the works are found to be financially unjustified and the consumers are willing to pay unjustified cost subject to the conditions issued by the department from time to time. In cases where no financial justification is required to be worked out the fixed/variable charges as applicable, are recovered in advance. ii) Expenditure is met from within the budget provision under the Major/Minor head concerned. iii) (For REC Schemes) Provided that the funds have been received from the REC as agreed to be the Corporation and for

				the balance, where applicable the budget grant has been allowed by the BODs.
26	To convey technical sanction to detailed estimates for a group of Domestic & Commercial connections	AEE/AE	Full Powers	Provided that:- i) The works are financially justified on the basis of average cost of a connection worked out for the group. In cases, where no financial justification is required to be worked out, the fixed/variable charges as applicable are recovered in advance. ii) Expenditure is met from within the budget provision under the Major/Minor head concerned.
27	Merged in DOP 25			
28	To convey technical sanction to detailed estimates for maintenance of works during construction chargeable to projects estimates approved by BODs	Committee of WTDs C.E. S.E. Sr. XEN/ R.Es	Full Power Rs. 20 Lacs Rs. 6.25 lacs Rs. 4 lacs	Subject to such restrictions as the Chief Engineer may impose.
29	To convey Technical sanction to detailed estimates of survey preliminary to preparation of schemes	Committee of WTDs C.E.	Full Power Rs. 25 lacs	Provided prior approval of the BODs is taken to investigate the scheme.
30	To convey technical sanction to detailed estimates for purchase of T&P including special T&P other than Vehicles chargeable to Capital Estimates already administratively approved by competent authority.	Committee of WTDs C.E. S.E. Sr. XEN/ R.Es	Full Power Rs. 25 lacs Rs. 10 lacs Rs.1 lacs	

31	To accord administrative approval and convey technical sanction to estimates for repairs and carriage of T&P including special T&P other than Vehicles	C.Es & S.Es Sr.Xen/R.Es	Full Powers Rs. 50,000	
32	To convey technical sanction to detailed estimates for the purchase of vehicles.	C.E.	Full Powers	Where the BODs has accorded sanction to the provisions of Vehicles, it should be treated as administrative approval.
33	To approve administratively and convey technical sanction to detailed estimates for the working of Motor Vehicles, Tractors etc. chargeable to Capital/Revenue.	S.E. Sr. XEN/ R.Es	Full Powers Rs.50,000	
34	To approve administratively and convey technical sanction to the detailed estimate for special repairs of PSPCL's vehicles chargeable to capital / Revenue.	C.E. S.E. Sr. XEN	Full Powers Rs. 1 lac Rs. 25,000	If special repairs are carried, more than once in a year, sanction of the higher authority be obtained.
35	To divert provisions for Contingencies of a sanctioned estimate to new works or repairs not provided for in the estimates.	S.E. Sr. XEN/ R.Es	Full Powers Rs.1 lacs	Subject to such restrictions as the Chief Engineers may impose.

4. Power to Sanction Estimates for Works chargeable to Revenue Heads of Account.

36	To convey Technical sanction to detailed estimates:-			
	a) For Renewal and replacement of existing works.	C.E. S.E. Sr. XEN/R.Es	Full Powers Rs. 25 Lacs Rs.5 lacs	

b) Special Repairs	C.E.	Full Powers	Up to 5 Percent in excess of the amount administratively approved by the competent authority and provided that in case of residential buildings the case of special repairs does not exceed the following limits relating to the calculation of standard rent.
	S.E.	Rs. 5 Lacs	
	Sr. XEN/R.Es	Rs. 2 lacs	
	Class of Building	Description	Assessable percentage on the capital cost of the Building excluding value of site. Corrected vide circular No.11/2004.
		Special Repairs	Ordinary Repairs
	A. Those in good order built by the State Govt. Board in a Semi-permanent style i.e. with Pucca Foundations Kutcha-Pucca out side walls lime painted Pucca parapets and chimneys terraced jack arch or wooden karri roof over steel girders.	1/2	1 to 3
	B. Those of a similar style of construction, but not in good condition, either built by the State Govt./ Board or purchased from private	3/4	3 to 5

		<i>individuals and added to or altered after purchase.</i>		
		<i>C. Temporary buildings i.e. those with walls of mud/masonry with thatched or tiled roof.</i>	1 1/2	5 to 7
	c) Annual maintenance works including TIE 4 estimates (where the BODs has approved norms for maintenance and repair under TIE 4 it shall be treated as administrative approval).	C.E. S.E. Sr. XEN/R.Es	Full Powers Rs. 25 lacs Rs. 10 lacs	
37	To convey technical sanction to estimates for works connected with the operation of Power Plants	C.E. S.E.	Full Powers Rs.5 lacs	Provided the total expenditure during the year is restricted to the funds available in the Budget estimates of the relevant year.
38	Deleted			
39	To approve administratively and convey technical sanction to estimates for repairs and carriage of T&P including special T&P other than Vehicles chargeable to revenue estimates.	C.E S.E Sr. Xens/ R.Es	Full Powers Full Powers Rs. 50,000	
40	To sanction Deposit Works	C.E. S.E. Sr. XEN/ R.Es AEE/AE (I/c of sub/Divisions)	Full Powers Rs.25 lacs Rs.5 lacs Rs.50000	

41	Deleted.			
42	To convey Administrative approval & Technical sanction to the estimates for the works of gauging the Rivers chargeable to the revenue head of account	C.E.	Full Powers	Upto the limit of budget allotment.
43	To divert provision for contingencies of a sanctioned estimate to new works or repairs not provided for in the estimates	S.E. Sr. XEN/ R.Es	Full Powers Rs. 1 lac	Subject to the restrictions as Chief Engineer may impose.
44	Adjustment of cost of power to the following heads of Accounts:- i) Revenue Expenditure Account Heading. 1) Uhl river scheme HP II Power Purchased 1-Bulk Power Purchased. (2) Revenue Expenditure Account Heading. (i) Bhakra Nangal Project-B -Subsidiary Project. MP-XV Power I-Bulk Power Purchased.	S.Es Xens./R.Es	Full Powers Rs. 5 Lacs for each L.D scheme	
5. Power to sanction Purchase of equipment and stores (A) Against rate contracts, BBMB, PSTCL, PGCIL and other Central/Punjab Govt. Departments. (Both for Stock and Specific Works)				
45	i) To purchase stores	C.E.or equivalent/ SE or equivalent/ Sr. Xen or equivalent	Full Powers	Upto Monetary limit for which Rate Contract applies.

	ii) To procure Computers and related items against rate Contract	SE/IT	Rs. 5 lacs beyond which upto Rs. 25 Lacs with the approval of director Incharge.	In case valid contract is not available: i) Through Limited tender in emergent cases through Spot Purchase Committee to be approved by Director/Incharge upto Rs. 5 Lacs and by the computerization committee upto Rs. 25 Lacs.
	iii)To purchase special and ordinary T&P including vehicles.	Computerization Committee	Full Powers	
	iii)To purchase special and ordinary T&P including vehicles.	S.E	Full Powers	At the rate of Rate Contract from the supplier of the particular make, either direct or through the local agents of the area concerned without calling for any quotations. Provided:- (a) The Vehicles are of the make standardized by the BODs. (b) Vehicle(s) for particular office has/ have been sanctioned by the Board.
	iv) To procure Stores, T&P special T&P including Vehicles from BBMB, PSTCL, PGCIL and other Central/Punjab Govt. Departments.	C.E.or equivalent/ SE or equivalent/ Sr. Xen or equivalent	Full Powers	
46	(B) Purchase of the controlled items viz. Steel & Cement:-Deleted			
(C) (1) Under Open Tender System. (Requiring wide publicity through Press, Website) (For Stock)				

				<p>be voting unanimously in exercise of power delegated to it and in case of difference of opinion between the members of Central Purchase Committee/ Project Purchase Committee/ Purchase Committee General the cases of Purchases are to be referred to the WTDs.</p> <p>3. Provided provision of vehicles for particular office has been sanctioned by the BODs.</p>
(For Stock and/or Specific Works)				
	iii) To purchase special T&P including vehicles	Central Purchase Committee/ Project Purchase Committee/ Purchase Committee (General).	As per Purchase Regulations	Provided provision of vehicles for particular office has been sanctioned by the BODs.
48-A	i) To purchase of material and repair of equipment against cash payment	CE SE Sr.XENs/ R.Es AE/AEE	Rs. 50,000 Rs. 30,000 Rs. 20,000 Rs. 5,000	<p>i) For making purchases/ repairs against each payment without calling for competitive quotations for best interest of the plant and Estt., a certificate shall, however be recorded that the prices have been ascertained from the local market and are reasonable.</p> <p>ii) Subject to annual limits which are as under:-</p> <p>a) CE Rs. 04 Lacs</p> <p>b) SE Rs. 03 Lacs</p>
	ii) For annual overhaul	CE	Rs. 75,000	

		SE	Rs. 40,000	c) Sr.XEN/ REs Rs. 02 lacs d) AE./AEE Rs. 01 lacs
		Sr.XENs/ R.Es	Rs. 20,000	
		AE/AEE	Rs. 5,000	

The above delegations under Open Tender System are subject to the following Conditions:-
(a) Purchases are made against lowest tender after giving wide publicity.
(b) Prior approval of next higher authority is obtained, if a tender other than the lowest except on grounds of technical suitability is accepted (This condition does not apply to Central Purchase Committee/ Project Purchase Committee/ Purchase Committee General)).
(c) Where lowest tenders are not accepted by the Central Purchase Committee/ Project Purchase Committee/Purchase Committee(General), reasons therefore should be recorded.
(d) In case, the total number of eligible tenders received is less than three and re-invitation of tenders is considered uneconomical, the approval of next higher authority shall be obtained to further process the Tender enquiry. (The condition of next higher authority does not apply to Central Purchase Committee/ Project Purchase Committee/ PWC/ Purchase Committee(General). For the cases falling under the competency of BODs/ WTDs, the approval of Director/ In-charge shall be obtained to further process the Tender enquiry.).
(e) Open tenders are to be invited if the amount of a particular item is above Rs. 5 Lacs in value. However, in cases where only a known number of manufactures or suppliers are there and also in case of standardized firms and floating limited tenders thereon, case may not be sent to Director/ In charge for approval in future.

**(II)- Under Limited Tender System
(For Stock)**

49	i) To purchase material including equipment against reserve stock limit including T&P (Other than special T&P) mathematical and survey equipment.	BODs/ WTDs/ CPC/ PPC/ Purchase Committee (General)	As per Purchase Regulations	While exercising Delegation of Power under Limited Tender System, provisions of PSPCL Purchase Regulations,2017 and other prevailing rules /regulations of the department are to be adhere to.
		C.E./HOD	Rs. 15 lacs	
		S.Es or equivalent	Rs. 3 lacs	
		Sr.XEN/ R.Es	Rs. 1 lac	
(For Specific Works)				
ii) To purchase material including T&P item (Other than special T&P) against sanctioned estimates.	C.Es/ HODs	Rs. 50 Lacs	Items of critical nature not readily available on stock could be procured by CEs by constituting a spot purchase committee consisting of SE, Xen concerned and one officer from Accounts	
	S.Es or equivalent	RS. 10 lacs		
	Sr. Xens or equivalent	Rs. 2 Lacs		

		AEs/AEEs (I/C of S/Divs & Power Plants)	Rs. 25,000	side with specific delegation of Powers upto 50% of his own powers.
	iii)To purchase special equipment and instruments for experimental works connected with basic and fundamental Research scheme against sanctioned estimates.	S.Es or equivalent	Rs. 2 lacs	
	iv)To purchase bricks at controlled rates against sanctioned estimates.	Sr. Xens/ R.Es	Full powers	
(For Stock and/or Specific Works)				
	v) To purchase special T&P including Vehicles.	Central Purchase Committee/ Project Purchase Committee/ Purchase Committee General)	As per Purchase Regulations	Provided provision of vehicles for particular office has been sanctioned by the Board. Normally no vehicle shall be purchased against stock.
	vi) To purchase Tents/Shouldaries	C.Es/ HODs	Full Powers	
		S.Es or equivalent	Rs.2 Lacs	
		Sr. Xens./ R.Es	Rs. 80,000	
50	To make emergency purchases of heavy Chemicals.	Chief Chemist	Rs. 50,000	Subject to the conditions under DOP 48 and further to the condition that the normal procedure of purchase is observed in all cases and that powers will be exercised by the Chief Chemist/ Deputy Chief Chemist under the overall supervision and control of Chief Engineer.
		Deputy Chief Chemist	Rs. 20,000	

51	To make emergency purchases of Laboratory Chemicals, Glassware and spare for Laboratory Instruments for Chemical Laboratory	Chief Chemist Deputy Chief Chemist	Rs. 10,000 Rs. 5,000	Subject to the conditions under DOP 48 and further to the condition that the normal procedure of purchase is observed in all cases and that powers will be exercised by the Chief Chemist/ Deputy Chief Chemist under the overall supervision and control of Chief Engineer.
52	To make emergent repairs of chemical Laboratory equipments.	Chief Chemist	Rs. 12,000	
<p>The above delegations under Limited Tender System are subject to the following conditions :-</p> <p>(a) This system(by inviting quotations from a large number of registered firms) shall, for purchases costing upto Rs. 5 Lacs, be adopted only for immediate requirements of stores and the emergency shall be established and certified by the Indenting Officer in writing and countersigned by the Sanctioning Authority.</p> <p>(b) Unless competitive tenders from at least three firms are received, the tender shall be rejected.</p> <p>(c) In case the demand happens to be very urgent and the tenders received are less than three, the power to effect purchase on the basis of number of tenders received shall vest with the Authority next above that ordinarily competent to sanction purchase, provided the next higher authority certified that the rates in the tender proposed to be accepted are reasonable.</p> <p>(d) In case material is to be purchased from firms standardized by PSPCL, Tenders have been invited from all the standardized firms but quotations received are less than 3 and re-invitation of tenders is not considered feasible, the approval of next higher authority shall be obtained (The condition of next higher authority does not apply to Central Purchase Committee/ Project Purchase Committee/ PWC/ Purchase Committee(General). For the cases falling under the competency of BODs/ WTDs, the approval of Director/ In-charge shall be obtained to further process the Tender enquiry.).</p>				
(D) Under Single Tender System (Proprietary Articles) (For Stock and/or Specific Works)				
53	To purchase material including equipment and / or any other article of proprietary nature	BODs/ WTDs/ CPC/ PPC/ PWC / Purchase Committee (General) C.E./HOD S.E. or equivalent Sr. XENs. or equivalent	As per Purchase Regulations Rs. 10 Lakh Rs. 02 Lakh Rs. 50000	While exercising Delegation of Power under Single Tender System, provisions of PSPCL Purchase Regulations,2017 and other prevailing rules /regulations of the department are to be adhered to.

		AEE/AE (I/c of S/Divns) or equivalent	Rs. 20000	
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The delegations under Single Tender System are subject to the following conditions:-

(a) The purchases for Specific works shall be made against Sanctioned Estimates.

(b) Purchasing Authorities are also competent to allow upto cent percent payment for the purchase of Proprietary Articles required for maintenance and operation of Generation, Transmission and Local Distribution system for an amount upto their purchasing power in each case after executing usual warranty on stamp paper from the suppliers. However, the Purchasing Authorities may use their discretion in respect of waving of the requirement of execution of warranty where they consider it proper.

(c) Under this system (by obtaining tenders from the firm in case of articles of Proprietary nature available from one source), the purchases shall be effected after obtaining a certificate from the manufacturers or sole agents that the rates quoted by them are similar to the rates quoted to other Government Departments/SEBs/Utilities.

(d) Purchasing Authorities are competent to allow interest free advance payment (normally 10% of the order value) to the Public Sector Undertaking suppliers, for the purchase of material and equipment of proprietary nature, if and when put forth by them.

In case the contractor(s) fails to get the interest free advance payment adjusted within the contract/delivery/ completion period, penal interest @ 18% P.A. shall be charged on the unadjusted value of the advance for the period(s) exceeding contract/delivery/completion period.

GENERAL CONDITIONS

All the above delegations mentioned in the chapter are further subject to the following general conditions requiring careful observance.

(a) The powers are to be exercised in each case, subject to the Annual Purchase Limit fixed by the Department from time to time:-

(i) For Purchase against Stock.

S.Es Rs. 50 Lacs

Xens/R.Es. Rs. 5 Lacs

(ii) For Purchase against Specific Works

S.Es. Rs. 1 Crore

Xens/R.Es. Rs. 35 Lacs

AEE/AE(Const.) Rs.5 Lacs

AEE/AE(DS) Rs. 2.5 Lacs

J.Es I/C Sub-Offices Rs. 12,000

Provided further that :-

- (i) Purchases are made against Sanctioned Estimates.
 - (ii) Budget Grant for the year is not exceeded.
 - (iii) The material procured is to be actually consumed on the works during the same financial year or at the most within the 1st quarter of the next financial year.
 - (iv) The annual requirement of each item is worked out in advance with a view to arrange their procurement at the level of the Competent Purchasing Authority and the quantities are not split up so as to enable their purchases at the lower competent level.
- (b) The items of Stores prescribed by the Corporation to be purchased centrally are to be purchased only by the Central Purchase Committee and no powers are delegated to other authorities, Central Purchase Committee may, however, permit the field S.Es to purchase certain items themselves, where Central Purchase Committee consider it to be appropriate and in the interest of work.
- (c) (i) Item borne on PSPCL Rate Contract shall be purchased from the supplier against valid Rate Contract.
- (ii) Material 'borne on Rate Contract' ordinarily should not be purchased from open market, but in exceptional circumstances of extreme urgency, where the firms on Rate Contract unusually delay the supplies or supply the material in defective condition or not in conformity to specifications; it may be treated as 'not borne on Rate Contract' , provided the approval of next higher authority is obtained if the lowest rate appears to be more than Rate Contract price for a particular item. This shall be applicable in the case of purchases to be made by the field officers only.
- (iii) Items borne on GeM/ Pb. Govt./ Central Govt., PSPCL Rate Contract may also be purchased under other procedures prescribed in the Purchase Regulations. This shall be applicable in case of Central Purchases only.
- (d) Tenders/quotations shall invariably be opened by the Tendering Officer in the presence of another officers and tenderers who present themselves on the occasion.
- (e) Register of Tenders received shall be maintained and signed by all officers present at the time of opening the tenders.
- (f) The powers for purchases against works should also be exercisable in cases where permission to take up the work in anticipation of sanction of estimate has been obtained.
- (g) The Annual Purchase Limit for purchases against specific works as given against (a) (i) above shall not be applicable in case of purchases made for the construction works against Projects, provided that:-
- (i) Purchases are made against Sanctioned Estimates.
 - (ii) Budget Grant for the year is not exceeded.

(iii) The material procured is to be actually consumed on the works during the same financial year or at the most within the 1st quarter of the next financial year.

(iv) The annual requirement of each item is worked out in advance with a view to arrange their procurement at the level of the Competent Purchasing Authority and the quantities are not split up so as to enable their purchases at the lower competent level

54	To Sanction the payment of Insurance charges for equipment and material in transit purchased for Stock and Specific Works.	Store Purchase Committee	Full Powers	1. Insurance of equipment where otherwise required will be done with the approval of Director Incharge 2. The tenders will be called from the companies registered with Insurance Regulatory Development Authority (IRDA).
		C.Es/HODs	Full Powers	
		S.Es	Rs. 1 Lac	
		Xens./R.Es	Rs. 20,000	
55	To sanction the payment of Insurance charges for equipment and material in transit required for experimental works.	S.Es or equivalent	Full Powers	Insurance of equipment where otherwise required will be done with the approval of Member Incharge.

Note for DOP-54 & 55:-

(1) Public Sector Companies:

(a) United India Insurance Company Ltd. Regd. & Head Office 24, Whites Road, Chennai-600014.

(b) The Oriental Insurance Company Ltd. Regd. & Head Office Oriental House, P.B.No. 7037. A-25/27 Asaf Ali Road, New Delhi-110002.

(c) The New India Assurance Company Ltd. Regd. & Head Office New India Assurance Building 87, Mahatma Gandhi Road, Fort Mumbai-400001.

(d) National Insurance Company Ltd. Regd. Office 3, Middleton Street, Kolkata-700071.

(2) Private Sector Companies

(a) Reliance General Ins. Co. Ltd. 903, 9th Floor, Regent Chambers, Nariman Point, Mumbai-400021.

(b) Royal Sundaram Alliance Insurance Ltd. 46, Whites Road Royapetah, Chennai-600014.

(c) Iffco Tokyo General Insurance Co. 34, Nehru Place, New Delhi.

(d) TATA-AIG General Insurance Co. Ltd., 86 Mahakali Caves Road, Ahure Center, Andheri(East) Mumbai.

(e) Bajaj Allianz General Insurance Co. Ltd. GF Plaze, Airport Road, Yerawada, Pune-411006.

(f) ICICI Lombard General Insurance Co. Ltd, ICICI Towers, Bandra Kurla Complex, Mumbai-400051.

(g) AMP Sanmar Assurance Co. Ltd., 9 Cathedral Road, Chennai-600086.

(h) "M/s Cholamandalam General Insurance Company Ltd., Tiam House, 72, Rajaji Salai, Chennai-600001.

(i) M/s Bharti AXA General Insurance Company Ltd., RMZ Infinity, Tower-B, 2nd Floor, No.3, Old Madras Road, Bangalore-560016.

(j) M/s HDFC ERGO General Insurance Co. Ltd., SCO No. 124-125, 1st Floor, Sector-8 C, Chandigarh.

(k) M/s Future Generally India Insurance Co. Ltd., 001, Trade Plaza, Ground Floor, 414, Veer Savarkar Marg, Pabha Devi, Mumbai - 400025

(l) M/s SBI General Insurance Co. Ltd., 457-458, First & Second Floors, Sec-35C, Chandigarh - 16005

(2) Allocation of business amongst Public Sector General Insurance Companies and Private Sector Non-Life General Insurance Companies is to be made keeping in view the services offered by any Public/Private Sector Company.

(3) In case Insurance Premium is upto Rs. 10 Lac for one policy, concerned Chief Engineer/Head of the Department is authorized to allocate the business amongst the Insurance Companies and where Insurance premium on one policy exceeds Rs. 10 Lac then allocation of business amongst the Insurance Companies is to be made with the approval of the Director/ Incharge and Director/ Finance.

56	To order from PSPCL's workshop material, stores or manufactured articles for which due provision has been made in a sanctioned estimate.	SEs Sr. XEN s AEs/AEEs I/C of Sub Divns./Divns.	Full Powers Full Powers Full Powers	
57	Manufacture of material from PSPCL's Workshop for Stock and Works.	C.Es S.Es Sr.Xens/ R.Es	Full Powers Rs. 5,00,000 in each case Rs. 1 Lacs	Subject to the Reserve Stock Limit and Provision in the sanctioned estimate not being exceeded in the case of manufacture for stock and for works respectively.

6. Power to sanction Works by Contract				
(A) Open Tenders				
58	To accept tenders for the execution of works by contract	WTDs/ Works Committee	As per Works Regulations	Provisions of Works Regulations should be followed in each case.
		C.Es/ HODs	Upto Rs.1 Cr.	
		S.Es or equivalent	Rs. 20 Lacs	
		Sr.Xens/ R.Es	Rs. 10 Lacs	
(B) Limited Tenders				
		WTDs/ Works Committee	As per Works Regulations	Provisions of Works Regulations should be followed in each case.
		C.Es/ HODs	upto Rs. 40 Lacs	
		S.Es or equivalent	Rs. 10 Lacs	
		Sr.Xens/ R.Es	Rs. 4 Lacs	
(C) Single Tenders				
		WTDs/ Works Committee	As per Works Regulations	Provisions of Works Regulations in force should invariably be ensured in each case. Works can be got done from BBMB/Punjab Water Resource Dept. On Single Tender basis for Thermal/Hydel Projects.
		C.Es/ HODs	upto Rs. 20 Lacs	
		S.Es or equivalent	Rs. 4 Lacs	
		Sr.Xens/ R.Es	NIL	
Note: a) Provided that Works Committee shall be voting unanimously in exercise of power delegated to it and in case of difference of opinion between the members of Works Committee, the cases are to be referred to the WTDs.				

b) Purchasing Authorities are competent to allow interest free advance payment(Normally 10% of the order value to the Public Sector Undertakings contractors for carrying out repairs/ consultancy for the execution of the works of proprietary nature, if and when put forth by them.

c) In case contractor(s) fails to get the interest free advance payment adjusted within the contract/delivery/completion period, penal interest @ 18% P.A. shall be charged on the unadjusted value of the advance for the period(s) exceeding contract/delivery/completion period."

59	To issue work order for works and repairs (a) Under Open Tender System	C.Es/Thermal/ Hydel C.E/DS S.Es Xens./R.Es A.Es/AEEs (I/C of S/Divns.)	Rs. 10 Lacs. Rs. 20 Lacs Rs. 10 Lac Rs.1 Lac Rs. 50,000	For developing the equipment and components required for the Power Plants, Regular Tenders should be invited but in case less than three valid tenders are received the views of Deputy Chief Accounts Officer/ Concerned shall be obtained. For specific works subject to the conditions that the rates in excess of the Schedule of rates or estimated rates are not allowed.
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Note:-

" Purchasing Authorities are competent to allow interest free advance payment (Normally 10% of the order value) to the contractors Viz. M/s BHEL, I.L. Kota and other Public Sector Undertakings for carrying out repairs/ consultancy for the execution of the works of proprietary nature, if and when put forth by them."

Sub-Note:-" In case contractor(s) fails to get the interest free advance payment adjusted within the contract/delivery/completion period, penal interest @ 18% P.A. shall be charged on the unadjusted value of the advance for the period(s) exceeding contract/delivery/completion period."

	b) To issue work order for works and repairs without calling quotations	PPC (Thermal/ Hydel) C.E (Thermal/ Hydel)	Rs. 15 Lacs Rs. 5 Lacs	i) For repairs of jobs/ equipment at Thermal/ Hydel Power Plant from manufacturers of the equipment like BHEL, Kirloskar, Siemens, KEC, NGEF, Philips, Picco Electronics, Crompton, GEC, their agents after satisfying themselves about the reasonability of the cost. ii) After obtaining the views of the Accounts and Dy. CAO
59-A	To negotiate and approve AMC Charges for Electronics/ Electrical equipment	HODs/ C.Es	Full Powers	i) To negotiate the rates along with Chief Cost Controller & Reduction. ii) Subject to a maximum of 7% for cost of equipment.
59-B	To issue work order for AMC Charges for Electronics/ Electrical equipment.	SE/ Dy.CE	Full Powers	Subject to rates, terms and conditions approved by the CE/ concerned.
59-C	To negotiate, approve & issue work order for AMC charges for 2 no. telephone exchange situated in PSPCL Head office building at Patiala.	Dy. CE/SE/ Personnel	Full Powers	i) To negotiate the rates along with Chief Cost Controller & Reduction. ii) Subject to a maximum of 7% for cost of equipment.
59-D	i) To negotiate, approve & issue work order for AMC charges for Water Coolers/ Water Filters ii) To negotiate, approve & issue work order for AMC charges for Franking Machines iii) To negotiate, approve & issue work order for AMC charges for Photostat Machines	HODs SEs/ Dy.CEs ASE/ Sr.Xens/ Dy. Secy's	Full Powers Rs. 2.50 Lacs Rs. 50,000	

Note:-

- a) Purchasing Authorities are competent to allow interest free advance payment (Normally 10% of the order value) to the Public Sector Undertakings contractors for carrying out repairs/ consultancy for the execution of the works of proprietary nature, if and when put forth by them.
- b) In case contractor(s) fails to get the interest free advance payment adjusted within the contract/delivery/completion period, penal interest @ 18% P.A. shall be charged on the unadjusted value of the advance for the period(s) exceeding contract/delivery/completion period."

60	Requisitioning of consultancy of Original Equipment manufacturers or its authorised dealers for attending to emergent breakdown/ Shutdown in Power Plants , Grid Sub-Station etc.	C.Es SEs	Full Powers Rs. 80,000	This power may also be exercised in a condition likely to cause breakdown/ shutdown of Power Plants and Grid Substations etc., with prior approval of the Director/Incharge.
60-A	To sanction testing charges for testing oil, material, coal, ash, water samples, pollution control levels etc.	C.Es/ Thermal /Hydel SE Thermal/ Hydel	Full Powers Rs.25,000	Subject to the conditions that testing is got done from Govt./Semi Govt. and other following reputed Test Houses, provided that the testing charges are not more than that of Govt./Semi Govt. Test Houses and further subject to the technical suitability of the concerns:- 1. Sriram Test House, Delhi. 2. Etalab Pvt. Ltd. Bombay. 3. Etalab Pvt. Ltd. Calcutta. 4. National Physical Lab, New Delhi. 5. National Test House, Calcutta. 6. NTPC/BHEL/CPRI 7. Any other recognised Lab.

7. Excess over Estimates				
61	To pass finally all excesses on the amount of original estimates sanctioned by himself or by higher authorities and on the amount of revised estimates sanctioned by himself.	Sr.XEN/R.Es	Within the limit of 5% of the sanctioned estimates provided there is no change in the scope of work and excess over estimate is due to increase in the wages and price escalation of the material provided in the estimate and the total amount of expenditure should not exceed the limit of their powers to sanction estimates technically	
62	To deal finally with all excesses on the amount of original estimates sanctioned by himself or by a higher authority and on the amount of revised estimates sanctioned by himself or by Sr. Xens.	S.Es	Up to a limit of 5 % of the amount of the original estimate provided there is no change in the scope of work and excess over estimate is due to increase in the wages and price escalation of the material provided in the estimate and the total amount of expenditure should not	

			exceed the limit of their powers to sanction estimates technically.	
63	To deal with all excesses over the amount of original and revised estimates sanctioned by himself both administratively and technically and original estimates administratively approved by the BODs and technically sanctioned by himself and original or revised estimates sanctioned by any lower authority.	C.Es	Up to 5% of the sanctioned estimates provided there is no change in the scope of work and excess over estimate is due to increase in the wages and price escalation of the material provided in the estimate. The total amount of expenditure should not exceed the limit of their powers to sanction estimates technically.	
8. Works-Charged Establishment Deleted				
64	DELETED			
<u>9. Miscellaneous Powers</u>				
65	To sanction repairs and carriage of Tools and Plants (Both technical and office items)	SEs Sr. XENs./ R.Es AEs/AEEs (I/C of S/Divns.)	Rs. 50,000 Rs. 25,000 Rs. 10,000	

66	To sanction cartage & handling of stock material chargeable to stock	Sr. XENs/ R.Es	Full Powers within the schedule of rates; otherwise the normal process of calling tenders should be restored to.	
67	To sanction manufacture estimate for material for stock.	C.Es/ HODs S.Es or equivalent	Full Powers Rs. 1.5 Lac	
68	To sanction manufacture estimates for material to be used on works.	C.Es/ HODs S.Es or equivalent	Full Powers Rs.75,000	Provided the provision for the material exists in the sanctioned estimate for the work.
69	To sanction purely temporary increases or to sanction decreases of the Reserve Stock Limit of a division.	C.Es/ HODs S.Es or equivalent Sr.Xens/ R.Es	Full Powers upto 50% Upto 25%	Provided that increases are absorbed within 6 months from the date of increase, that in the case of decreases copies of order sanctioning the revised limits are endorsed to the Board and they are not raised again except if such increases as are absorbed within 6 months from the date of increase.
70	To adjust balances of manufacture operation in all cases in which the rates of out-turn would not be increased by more than 10% over the estimate of current stock rates.	S.Es Sr.Xens/ R.Es	Rs. 1 Lac Rs. 50,000	

		SE/Personal	Rs.1 Lac for each item & as per Book/Market Value	ii) The authorities sanctioning the write off shall satisfy themselves that the loss has not resulted from excess or injudicious purchase of store.
		Deputy Secretary	Rs.50000 for each item & as per Book/Market Value.	
		C.Es	Full Powers	
		S.Es or equivalent	Rs. 1 Lac for each item & as per Book/Market Value	
		Xens/R.Es	Rs.50000 for each item & as per Book/Market Value.	
b) To dispose off material and T&P articles declared surplus unserviceable or obsolete & sanctioning resultant loss therein, if any.	Disposal Committee headed by S.E.		Rs. 1 Crore in each case	Note:- 1. The cases exceeding this amount will be referable to the next authority as also those cases where Disposal Committee is not unanimous or the highest bid is not proposed, to be accepted, whatever by the reason even if the value is within the power of Disposal Committee. 2. For disposal of costly material like copper scrap, lead and
	SE/ Personal		Rs. 5 Lacs in each case	
	C.Es		Rs. 5 Lacs in each case	

		S.Es Xens/R.Es or equivalent	Rs. 1 Lac in each case Rs. 50,000 in each case	aluminium scrap only the procedural work is transferred from Chief Purchase Officer to the Disposal Committee. Final orders shall be obtained from WTDs
74	To sanction the sale of grass, trees or other produce in the PSPCLs lands keeping in view norms of Forest Department	C.Es or equivalent S.Es or equivalent Sr. XENs/R.Es	Full Powers Full Powers Rs. 20,000	
75	To sanction dismantlement of service Lines installed by the Deptt. where connections have remained idle for six months or more or where connections have remained idle for less than six months but theft of energy is apprehended	S.Es Sr. XENs AEEs/AEs (I/c of S/Divns)	Full Powers Rs. 5 lacs Rs. 2.5 lacs	Provided that:- i) All dismantled material is entered in the dismantlement register CA104 and then returned to stores. ii) A monthly report of such dismantlements is sent to the next higher authority.
76	To sanction dismantlement of service connections, submains, mains transmission lines and other equipment installed by the Deptt.	Sr. XENs/ R.Es AEEs/AEs	Full Powers Rs. 20,000	When the dismantlement is under taken for the purpose of augmentation or replacement. Provided that:- a) there is properly sanctioned estimate for the augmentation or replacement, and b) material from the old work, not used on the new work, are regularly returned to stores.

77	To Sanction the writing off finally of irrecoverable value of stores, equipment and T&P articles or Public Money lost by fraud or the negligence of individuals or other cases.	WTD C.E./HOD S.E. or equivalent Sr. XEN & equivalent AEE/AE (I/c of S/Divns)	Full Powers Rs. 25000 Rs. 10,000 Rs. 5,000 Rs. 2,000	In each case provided that:- a) the loss does not disclose a defect of system, the amendment of which required the order of higher authority or serious negligence on the part of some individual which might possibly call for disciplinary action requiring the order of higher authority. b) no write off would be sanctioned if the amount relates to TDPs/Review paras CAG Report paras or C.P.U. paras. c) a report of all such cases is sent to the BODs.
77-A	To sanction the writing off finally of irrecoverable value of stores, equipments and T&P articles including T/F oil and losses of other material / property by way of theft.	C.E./HOD S.E. or equivalent Sr. XEN. or equivalent	Rs. 1 lacs Rs.40,000 Rs.20,000	In each case provided that:- (i) When the stolen property is reported to be un-traceable/ unrecoverable by the Police, however the cases which are more than three years old may be disposed off by the concerned SEs or CEs as the case may be, in the absence of Police Investigation Report with the approval of the next higher authority. ii) The FIR does not reveal the involvement of any PSPCL Employee directly, indirectly, technically, wholly or partly or otherwise responsible for rendering the loss possible. (iii) That in case a departmental enquiry has been held which does not reveal the involvement of any

				<p>PSPCL employee directly, indirectly, technically, wholly or partly or otherwise responsible for rendering the loss possible. That the departmental inquiry does not disclose a defect of system, the amendment of which required the order of higher authority or serious negligence on the part of some individual which might possibly call for disciplinary action requiring the order of the higher authority.</p> <p>iv) The theft does not disclose a defect of system the amendment of which required the order of higher authority or serious negligence on the part of some individual which might possibly call for disciplinary action requiring the order of higher authority.</p> <p>v) No such case pertains to TDPs/Review paras/CAG Report paras/ CPU para. If it is subject matter of any of these paras/reports then the case be referred to the Company Secretary giving its full reference and putting such cases to the WTDs.</p>
78	To write off articles of T&P / office furniture rendered unserviceable through wear and tear the original purchase value of articles being estimated if not known	WTD	Full Powers	For their own offices and offices subordinate to them
		C.E./HODs	Rs. 150000 at a time	

		S.E. & equivalent	Rs. 80000 at a time	
		Sr. XEN & equivalent	Rs. 40000 at a time	
78-A	To write-off finally the irrecoverable value of medical articles and supplies rendered unserviceable, useless or obsolete	Head of Deptt. Medical Officer (Incharge)	Full Powers Rs.1250 at one time	
79	Merged in DOP 73.			
80	To sanction write off from returns of Tools & Plants where only part values have been recovered / issued to parties other than the PSPCL's employees	C.E./HOD S.E. Sr. XEN/ R.Es AE/AEE (I/c of S/Divns)	Full Powers Rs. 50000 Rs. 20000 Rs. 5000	
81	To write off actual losses of Stock and T&P articles	WTD C.E./HOD S.Es or equivalent Sr. XEN or equivalent	Full Powers Rs.50000 for each item Rs. 25000 for each item Rs.10000 for each item	

82	To Sanction write off of books lost or rendered unserviceable in their own and in subordinate offices, if any.	CEs/HODs/ SEs or equivalent Sr. Xen or equivalent	Full Powers Rs. 4000 in each case	
83	Merged in DOP 147			
84	To write off irrecoverable arrears of the cost of electric energy, meter rent and service and general charges due from consumers.	C.Es/DS S.Es./DS Sr. XENs/DS	Rs. 25000 in each individual case Rs. 10000 in each individual case Rs. 2500 in each individual case	Provided that the amount is found to be irrecoverable either due to the failure of the legal proceedings or the exhaustion of all efforts and where no legal remedy is sought. However officer using this power will give Speaking Order citing the efforts made to recover the amount and will certify the amount is irrecoverable.
85	To write off irrecoverable arrears of Misc. Advances	C.Es S.Es Sr. XENs/R.Es	Rs. 5000 in each case Rs. 1000 in each case Rs. 500 in each case	provided that the amount has outstood for more than five years and is further declared as irrecoverable.
86	To sanction refunds not otherwise provided for.	All Disbursing Officers	Upto Rs. 5000 in each case.	Provided that:- a) the refunds are made necessary as result of some mistake or other flaw in an order for the collection of assessment of revenue which the officer himself is competent to pass and has actually passed. b) no single-refund,

				except when ordered by a court exceeds Rs. 5,000/- c) refund of penalty irrespective of the amount recovered for delayed supplies/execution of works will be allowed on the authority of sanction to the extension in the delivery period accorded by the competent authority and no further final sanction would be required.
87	To sanction refund to prospective consumers of the amount deposited by him in first instance in excess of the unjustified amount	SEs Sr. Xens	Full Powers beyond the limit of Rs. 1 lac Upto Rs. 1 lac in each case	Subject to the conditions that:- i) Refund is due to the revision of justification slip and refunding officer certified that the refund is in order and amount was deposited by the prospective consumer in the first instance in excess of the unjustified amount. ii) No benefit should, however, be allowed where the decreases in cost of works is on account of reduced rate of dismantled or old material.
88	Deleted			
10.Power to sanction Expenditure on Contingencies				
A. Recurring Contingencies				
89	To sanction contingent expenditure of a recurring nature not otherwise provided for in the rules	CEs/HODs SEs & Equivalent	Rs. 1 Lacs P.A. Rs. 30000 P.A.	Powers will be exercised in respect of: i) Telephone expenses. Connection to be provided as per norms. ii) Photocopier's maintenance/refilling iii) Photostat iv) Couriers etc.

		Sr. XENs/ Dy. CAOs & equivalent	Rs.20000 P.A.	
		AEE/AE/Sr.AOs/AOs & equivalent	Rs. 10000 P.A.	
89-A	To sanction contingent expenditure of a recurring nature on photocopy work to get this work done on contract basis.	WTD's CPC/ PPC/ Purchase Committee (General)	More than Rs. 5 Lac per annum Upto Rs. 5 Lac per annum	Provided that the expenditure up to Rs.1,00,000/- P.A. shall be covered under Sr.No.89
90	To sanction insurance charges and token/ toll tax of staff cars, trucks, jeeps. Station Wagons and other vehicles out of contingencies	Controlling Officers of the vehicles	Full Powers	
91	To sanction purchase of revenue stamps	AE/AEE/ Sr.AO/AO or equivalent	Rs. 5000 at a time	
92	Merged in DOP 160			
93	Deleted			
94	To outsource the work of sweeping, cleaning & gardening through contractor where the cost is chargeable to contingencies/Annual Estimate.	C.Es/HODs SE/ Personnel	Full Powers Full Powers (For H.O.)	For their own office, Sub-station and the offices subordinate to them as per norms prevailing from time to time.

B. Non-Recurring Contingencies

95	To Sanction non-recurring expenditure chargeable to Contingencies where no special power is prescribed in the rules.	<p>CEs/HODs/ SE Personnel</p> <p>SEs/ Legal Advisor or equivalent</p> <p>Sr.Xen/ Dy. Secy/ Dy.CAOs/ Sr. Architect & equivalent</p> <p>AEE/ AE or equivalent AO/ Sr. AO/ Audit or AO/ Sr. AO/ Project (I/C of office)</p>	<p>Upto Rs.50,000 for any one item</p> <p>Upto Rs.10,000 for any one item</p> <p>Upto Rs.5,000 for any one item</p> <p>Upto Rs.500 for any one item</p>	<p>Note1</p> <p>In case where the purchase has to be made at the spot after examining the quality and the articles are not covered by any specific prescribed specification, the Chief Engineer/HOD is authorized to accord sanction in effecting such purchases upto Rs.20,000 in each case without inviting competitive quotations provided it is certified that the rates have been ascertained from the market and are reasonable and the official authorized to make the purchases shall coopt two other officers(One from Finance) authorized by the competent authority in case purchase price is more than Rs. 10000 in each case. The powers will be exercised in respect of the following items:-</p> <ol style="list-style-type: none"> 1) Purchase of locks, Clocks, Time piece, Table top ,office use items like fluorescent tubes, table lamps, call bells, cells and all other articles for office use except office furniture. 2) Purchase of articles (including its accessories) relating to hot, airy and cold weather arrangements as per norms. 3) Purchase & repair of
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				<p>items relating to Laptops, printers, computers etc.</p> <p>4) Preparation of name plates and office boards. Other petty purchases of articles of office use only required from time to time.</p> <p>5) Purchase of articles, for cultural programs such as erection of stage, hiring of sound system, hiring of Dresses and artificial Jewellery hiring of musician and hiring of furniture etc. expenditure on account of entertainment/ refreshment to the artists during rehearsals etc.</p> <p>6) Petty expenditure to be incurred in connection with Photography, Designing cassette, decoration printing, local conveyance, press facility articles, hiring of singers,</p> <p>7) Expenditure on cancellation on Rail/Air bookings.</p> <p>8) Any other petty item including the repair of office furniture and fixtures.</p> <p>Note 2 The powers will be exercised only if order is to be placed at the lowest rate and in case the quotation other than the lowest is to be accepted for one reason or the other, approval of the Head of Department shall be obtained.</p>
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96	To sanction Incidental purchases to meet the requirements and training schedules excluding sports gear, equipment, badges, trophies, prizes, souvenirs etc.	CE/HRD SE/ Technical Senior Sports Officer	Full Power Up to Rs. 50,000 in each case Upto Rs.2500 in each case & Rs.10,000 in calendar month.	Purchases are to be made in accordance with the normal procedure and observing usual formalities
96-A	To sanction Expenditure on T.A., D.A. refreshment etc. of the team participation in approved sports events/ Tournaments and other related expenses	CE/HRD SE/ Technical Senior Sports Officer	Full Power Up to Rs. 1,50,000 for each event Up to Rs. 50,000 for each event	1. Expenditure on TA/DA should compulsorily be as per norms prescribed. 2. On sports event only approved by the PSPCL. - do - - do -
		Director/ Administration	Full Power	For sports event not covered in the approved list.
96-B	To sanction expenditure on Sports Kit, Sports Material, sports gear, equipment, badges, trophies, prizes, souvenirs etc.	Spot Purchase Committee constituted from time to time	Full Power	As presently done vide Office Order No. 18/Sports Policy dated 21.07.2016 issued with the approval of BODs.

C- Special Powers

97	To sanction local purchase of medicines etc. in cases of exceptional illness (serious patients and to meet extraordinary demand).	C.Es (under whom PSPCL's dispensaries have been/are to be set up) Sr. XENs or equivalent	Upto Rs.20,000 in each case Upto Rs.1000 in each case	Provided that the medicines are such as are either not usually supplied by the Medical Stores Depot or are not available in Local Hospital/Dispensary at the time of local purchase.
98	To sanction purchase of medicines etc. either against the PSD Rate Contract or from the Government Medical Stores Depot against advance payment before delivery or otherwise.	C.Es/HODs S.Es/ I/C of department's Dispensaries. Sr. XENs/ I/C of department's Dispensaries Dy. Secretary Incharge of General Section	Full Powers Rs.25,000 per annum Rs.10,000 per annum Rs.10,000 per annum	Subject to availability of funds in the budget grant. Note: The indentors are, however, at liberty to purchase medicines and drugs for dispensary direct from Govt. of India Undertakings/Govt. approved companies without observing necessary formalities like approaching Medical Stores,/Depot Karnal/Controller of Stores/Pb.first with the stipulation that the Indentors would obtain the following certificates from the above mentioned Undertakings:- a) Certified that the rates charged are exactly the same as being charged from GEM and other State Govt. Deptt. b) Certified that the rates are not higher than the rates for the medicines of same specifications in the open market.

Name of Manufacturer	Medicine to be purchased
1.Hahnemann Publishing Co.Pvt. Ltd. Calcutta.	Mother Tinctures, Dilution, Triturations, Biochemic and Ointments.
2.Father Mullers Charitable Institutions, 17-804, Father Mullers Road, Kankanady, Manglore-2	-do-
3.St. Georges Homeopathic Pharmacy, 16-139 A, Balasatta Kankanady, Manglore-2 (Mysore)	-do-
4.Economic-89, Netaji Subash Road, Calcutta.	Mother Tinctures, Dilution and Triturations.
5.M/s. Bhattacharya, 73-Netaji Subash Road, Calcutta.	-do-
6.Willimer Schwabe 7.Willimer Schwabe West German	Mother Tinctures, Dilution and Triturations and Specifics.
8.Maddaus & Co.	
9.Reckweg & Co.	
10.M/s Sarda Baron Labs Ltd. Gaziabad.	
11.M/s S.K. Homeo Pharmacy Lucknow.	
12.M/s B & T Delhi	
13.M/s Beckson Homoeo Pharmacy Delhi.	
14.M/s Larda Homoeo Labs New Delhi	

	15.M/s Japson Pharmaceuticals Pb Ltd. Chandigarh.			
	16.Boericke & Tafel USA	Mother Tinctures, Dilution and Triturations and Specifics.		
	17.Nelson and Co London, UK	-do-		
	18.National Homoeo Lab, Calcutta	Mother Tinctures, Dilution, Triturations, Kalomegh Femoplax, Earbom, whoopoplex, Bio-complexes.		
	19.Beck and Koll, Lab.Pvt. Ltd. Bombay	Alfamalt, Aquifolium kit.		
	20.Hahnemann Scientific Lab,Lucknow	Digesto, H.Complexes, Renocol & Asthma Drops,Blue Ointment, GH Phos, Livotex/Mamira.		
	21.Wheelzal Laboratories Dehradun	Eye Bright Ointment/Drops.		
	22.Hahnemann Laboratories Calcutta	Boro Calendula		
	23.Shree Krishan Homoeo Pharmacy Poona	Eufracol Eye Drops Bio-Complexes.		
	24.Hahnemann Homoeo Pharmacy Kerala.	50 Millesimal Potencies.		
101	To sanction the payment of demurrage and wharf age charges out of contingencies and contingencies of the estimates concerned or stock storage, as the case may be.	C.E. S.E. Sr. XEN	Full Power Upto Rs. 2500 for each item Upto Rs. 500 for each item	Provided that the amount had become payable due to unavoidable circumstances These powers will be exercised for delay in payment due to scarcity of funds

102	To sanction purchase of office furniture a) From the open market	SE (Personnel) Dy. Secy. (General) CEs/HODs or equivalent S.Es or equivalent Sr. XENs or equivalent or Dy. CA/Zones AEEs/AEs (I/c of S/Divns.) AO or Sr. AO (I/C of Audit offices) or equivalent	Full Powers (For Head Office) Rs. 40000 at one time (for HO) Full Powers (for offices subordinate to them and their own offices) Rs. 40000 at one time for each office Rs. 10000 at one time for each office Rs. 4000 at one time for each office	Provided that the articles are purchased at competitive and lowest rate are subject to the conditions:- 1. Furniture should be as per approved specifications/ model/ make. 2. Purchase of non standardized furniture to be made only after approval by Dir/ Admin. 3. HOD's are authorized to purchase the standardised furniture for the respective offices and offices under them.
	b) Against Rate Contract	SE(Personnel) CEs/HODs SEs or equivalent	Full Powers (For Head Office) Full Powers (for offices subordinate to them and their own offices) Full Powers (for offices subordinate to them and their own offices)	Subject to conditions 1,2& 3 against(a) above and upto monetary limit for which rate contract applies.

		Sr. XENs/Dy. Secy. or equivalent	Rs. 10000 at one time after the requirements are got approved from the CE/HOD.	
103	To sanction expenditure on Service Postage Stamps.	SE/Personnel	Full Powers (for H.O)	
	-	HODs	Full Powers (for their own offices and offices subordinate) to them	
	-	S.Es.	Rs.10,000 at one time	
	-	Xens/R.Es.	Rs.5,000 at one time	
	-	S.S.P. (V&S)	Rs.5,000 at one time	
	-	Deputy Secretary	Rs.10,000 at one time	
	-	Liaison Officer	Rs.4,000 at one time	
	-	AE/AEEs (I/c of S/Divisions) Dy.C.A./Zones Sr.A.Os/A.Os. I/C of the Audit office or AO/Projects	Rs.2000 at one time	

104	To sanction rent of buildings or lands hired for office and Stores accommodation.	WTD Directors C.Es or equivalent SEs Sr. XENs	Full Powers Rs. 50000 PM in each case Rs. 25000 PM in each case (for their own offices and offices subordinate to them) Rs. 12500 PM in each case. Rs. 6250 PM in each case.	Subject to the conditions:- i) That when the accommodation is provided in a building partly used as private residence the rent may be calculated proportionately on the basis of plinth area. ii) That no lease is entered into for a period of more than one year and the conditions laid down by Deptt. in respect of hiring accommodation are fulfilled, such as reasonableness of rent etc. iii) That the authorities competent to sanction rent of buildings and land may also execute rent deeds for and on behalf of the Board. iv) That in cases where rent demanded is not in accordance with the assessment, the HODs may allow 15% premium over and above the assessed rent. Cases exceeding above limit will require concurrence of Finance. Note: Rental for stores accommodation will be charged to the stock Storage.
105	To sanction Misc. expenditure in connection with Civil Suits, Writ Petitions, Arbitration proceedings,	CEs/HODs	Full Powers	All Misc. expenditure except counsel fee & Munshiana is to be sanctioned under this delegation.

	appeals or any other legal proceedings instituted/ defended with the approval of the Controlling Authority as defined in PSEB Regulations of Conduct of Business, 1980.	SEs Sr. XENs or equivalent AEE/AE I/c of Sub-Division	<i>Rs. 10000 in each case.</i> <i>Rs. 5000 in each case.</i> <i>Rs. 2000 in each case.</i>	
106	To sanction the payment of counsel fee in total settlement including Munshiana in cases mentioned in delegation No.105	C.Es/ HODs or equivalent SEs or equivalent or Sr. Xen or equivalent	Full Powers At Company's rates for Senior & Junior Advocates	Note 1 In cases where the suits are withdrawn, compromised or dismissed in default or on preliminary objections or where no evidence is recorded, depending upon the labour of the Counsel half of the aforesaid fee shall be paid. Note 2 An advance of running payment to the extent of half of the said fee may be made to a lawyer on his demand. Note 3 Where a number of cases involving common question of law/facts or where land acquisition case belonging to different land owners are decided through a Judgement, the Counsel to whom such cases are entrusted for institution/defence will be entitled to full fee for drafting and appearance/arguments in the main case of Rs.150/- per case for drafting only in the remaining connected cases and separate fee

				for appearance and arguments. Explanation Misc. application mean institution/defence of stay applications or applications for arbitration in a suit.
106 A	To engage practicing Company Secretary/ Chartered Accountant/ Legal and other Professional firms/ Cost Accountant for any work including taking any certificates/ reports/ Pre-certification of documents/ e-forms/ opinions, which are needed in relation to statutory compliances and any other official purpose.	CE/ HOD or equivalent	Rs. 50000 in each case.	Subject to availability of funds in the budget grant.
107	To sanction purchase of stationery for the requirement of the offices of the PSPCL. In bulk or otherwise.	Purchase Committee	As per Purchase Regulation	Provided for the purchase of centralized articles, non availability certificate shall be obtained from the P&S Section.
		SE/Personnel	Rs. 2 lakh in each case	
		Dy. Secretary I/C P& S Section	Rs. 50000 in each case.	-do-
		CEs/HODs or equivalent	Rs. 25000 in each case (for offices subordinate to them and their own offices)	-do-
		SEs or equivalent	Rs. 20000 in each case.	-do-
		Sr. XENs or equivalent	Rs. 5000 in each case.	

		AEs/AEEs or equivalent AO/Sr.AO I/C of Audit offices and AO/Projects	Rs. 1500 in each case.	-do-
108	Deleted			
109	Deleted			
109-A	Deleted			
110	To sanction the purchase of books, time/ fare tables and maps etc. for official use.	CE/HODs/ CAO/CFO/ FA/CA/ CCIG (V&S) or equivalent	Full Powers	
		SEs/ Sr. XENs/ Dy. CAOs & Dy. Secretary	Full Powers	Provided expenditure on any book does not exceed Rs.5000/- including postage.
111	To sanction purchase of periodicals and newspapers required for official use.	CEs/HODs	Full Powers	Subject to the condition that only one copy of each periodical news paper is purchased for the office as a whole.
		SEs & equivalent	Any Three Newspapers	
		Sr. XENs/ Dy. CAOs/ Dy. Secy. or equivalent	Any two News paper.	
		AEE/AE AO/Sr.AO I/C of Audit offices	Any one News Paper	
112	To sanction payment of membership fee to Research Institutions/ Organizations	CEs/HODs	Rs. 1 lac per annum in each case.	

113	To sanction expenditure on account of printing works executed at Private presses	Purchase Committee CEs or equivalent S.Es or equivalent Sr. XEN/ Dy.Secy/ Dy.CAO or equivalent SE/ Personnel Under Secy	As per Purchase Regulation Rs. 50000 in each case Rs. 40000 Rs. 20000 in each case Rs. 2 lakh in each case Rs. 10000 in each case.	Provided if the work is given to private presses after calling for tenders the lowest tender being accepted and compliance of purchase/work regulation as in force shall be ensured.
114	To Sanction expenditure on book binding through local agencies.	C.E./HOD or equivalent S.E./or equivalent /Sr. XEN or equivalent AE/AEE/AO	Full Powers Rs. 2000 in each case Rs. 1000 in each case Rs. 500 in each case	
115	Deleted			
116	Deleted			
117	Deleted			

118	To sanction purchase of Duplicators, Duplicating machines and Photostat machines.	C.E/HOD, C.A.O., FA, CA and S.Es	Full Powers (for one machine)	i) Purchases to be made from GeM portal or any Government rate Contracts which ever is available. ii) There should be one photo copier for one office only.
119	Deleted			
120	To sanction expenditure on supply of electric energy/ water charges consumed in the offices and Guest Houses of the Company.	Heads of Offices & Liaison Officer Delhi	Full Powers Within budget allotment .	
121	Deleted			
122	Deleted			
123	Deleted			
124	Deleted			
125	Deleted			
126	To sanction purchase of survey, field and level and log books.	Xens/R.Es	Full Powers	Subject to the Budget provision.
127	To sanction payment of municipal or cantt. Taxes on Deptt.'s building when such taxes have been assessed by the competent authority	Disbursing Officers & Dy. Secy General Section	Full Powers	1. Subject to the budget provision. 2. Approval of HODs will be required, where the amount is more than Rs. 100000 in each case and the payment is being made for the first time.

128	To sanction the payment of the rates or taxes levied by statute or by local rule or order (as for instance terminal tax or octroi on PSPCL's Stores)	Disbursing Officers/ Dy. Secy. General Section	Full Powers	Subject to the Budget Provision.
<u>11. Compensation for Accident under the Indian Workmen's Compensation Act.</u>				
129	To sanction expenditure on compensation awarded under the Indian Workmen's Compensation Act, 1923	C.Es./HOD	Upto the amount admissible under the Act.	Provided that cases in which there is doubt as to the applicability of the Act, legal advice is obtained.
130	To sanction expenditure in connection with compensation for accidents to private persons	C.E./HOD. after approval by Dir. Concerned.	The amount may be as admissible to a workman under Schedule-IV of the Workmen's Compensation Act, 1923 in similar circumstances / cases	Subject to:- 1. Monthly wages will be got assessed through the State Revenue Authority or Gram Panchayat.
131	To allow advance payment of compensation due under Indian Workmen's Compensation Act, in case of fatal accident.	Divisional Officers	Upto Rs.50000 in each case	Provided the death is prima facie due to accident arising out of and in the course of employment of the workman. Note: The advance payment of compensation made is recoverable from the amount of compensation payable under the Act and in case the compensation is not admissible, the advance payment of compensation if made, will be treated as ex-gratia payment.

132	To sanction payment of examination / treatment fee to the authorized medical attendant and cost of medicines not available or supplied by the Local Govt. Dispensary in respect of injuries to a workman.	Sr. XENs	Full Powers	Subject to the condition that the scale of fee fixed by Govt. for various categories of Doctors is not exceeded and necessary essentiality certificates are signed or countersigned by the appropriate authority.
133	To make advance payment to the injured workmen to meet the cost of medical assistance which can not be provided through Hospital	Divisional Officers	i) Upto one month's pay including allowances in respect of regular staff ii) Upto Rs. 2500 in case of workcharged staff.	These advances are to be granted subject to the condition that surety/sureties of the permanent employees of PSPCL are obtained and advance is recovered from the amount of compensation if due, otherwise in 12 monthly installments from the pay of the incumbent.
134	To sanction compensation for electrocution of cattle.	Sr. XENs	Upto a maximum of Rs. 5,000 for each cattle.	Subject to the condition that the claimant produces a satisfactory evidence (either a certificate of veterinary Assistant Surgeon or a certificate from Revenue Authorities or the original purchase receipts etc. etc.) before compensation is sanctioned.
135	To sanction payment of compensation for damages caused to crops and any other property in exercising right of placing the lines or poles etc.	Sr.Xens/ R.Es	Full Powers	1) For the assessment of compensation of damages caused to crops the following procedure shall be adopted:- i) Average yield in quintals of various crops per acre for irrigated lands and non irrigated lands worked out on the basis of schedule 'B' of Punjab Security Land Tenure Rule 1956, as per annexure of Board's office order No. 17/GB/A-

				<p>732 dated 20-04-72 shall be adopted subject to the following conditions:-</p> <p>a) 10% deduction shall be made from compensation payable in the case of crops ready to be harvested due to urgency of PSPCL's work (except crops like sugarcane, potatoes and other hardy crops)</p> <p>b) 25% deduction shall be made from the compensation in the case of crops just sown.</p> <p>ii) Assessment of compensation for sugarcane, potatoes and other hardy crops shall be made by the field officers themselves.</p> <p>iii) The area of crops that are sought to be compensated shall be assessed by an officer not below the rank of AE/AEE.</p> <p>2) The assessment of damages caused to property other than crops be assessed by the Sr. XEN in consultation with Civil Authority.</p>
136	To Sanction payment of compensation for land required for putting up Transmission lines and Towers.	S.Es	Full Powers	<p>Subject to the following conditions that:-</p> <p>i) Compensation shall be assessed after checking up the rates with Local Civil Authorities.</p> <p>ii) Payment of the compensation will be made immediately on or after the completion of all preliminaries</p> <p>iii) Requisite receipt for the payment shall be obtained.</p>

136-b	To sanction payment of compensation of land coming under the department of Forest required for putting Transmission lines and Towers.	S.Es	Full Powers	The payment should be made at the rate fixed by Chief Conservator of Forest (H.Qs) Punjab Chandigarh for conversion of Forest land to Non-Forest land for Non-Forest purposes only.
137	To sanction payment of compensation for damages caused to crops and property on account of fire due to short circuit, sparking of cables or conductors on Power Lines of Pole	SEs	Full Powers	Subject to the following conditions that:- a) The assessment of damages caused to crops and property shall be assessed by the SE in consultation with the Civil Authorities. b) The advice of Legal Advisor be obtained before sanctioning compensation if required.
12. Other Powers				
138	To Sanction lease of canteen attached to the building of the PSPCL.	SE/Personnel & SEs	Full Powers (for H.O.) Full Powers (for their own offices and offices subordinate to them)	Subject to the lease being granted for the maximum period of 2 year's at a time.
139	Deleted			
140	To sanction agreement with auctioneers for conducting sales of PSPCL's surplus Stores by Public auction.	CEs	Full Powers	Subject to the condition that the agreement with the auctioneers shall be drawn up in accordance with the conditions set forth in the rule for appointment of auctioneers and the conduct of auction for sale of surplus stores.

141	To execute Securities Bonds for the due performance of duties by Department employees	CEs/HODs SEs or equivalent	Full Powers	In the case of employees whom they are competent to appoint.
142	To sanction reconveyance of property given as security.	CEs & SEs Divisional Officers	Full Powers Full Powers	In case where the value of property given as security does not exceed Rs. 1 Lacs. Where value of property given as security does not exceed Rs.50000.
143	To sanction advances for House Building and purchase of Conveyances, Refrigerators, electric Fans, Bicycles etc.	CEs/HODs SEs or equivalent	Full Powers Full Powers for non- gazzetted staff	Subject to the conditions prescribed by the Company and the availability of funds earmarked by the Company. Subject to the conditions prescribed by the Board and the availability of funds earmarked by the Company.
144	Hiring of Tents and Shouldaries for storage of T&P and works materials and accommodation of staff, employed on the construction of Main Project	SEs Sr. XEN	Full Powers Rs10000 in each case.	Subject to the conditions that (i) Tent equipage is hired only for the duration of the work concerned. (ii) The expenditure involved is met from specific provision provided for hiring of Tents and Shouldaries in the estimate for the work concerned or from within the provision existing in the relevant estimate under the Sub-Head Contingencies. (iii) Tents and Shouldaries are hired after calling for competitive quotations. (iv) It should be certified that the hire charges to

				<p>be paid compare favourably with the cost of purchase of new tents and shouldaries.</p> <p>(v) Accommodation in tents to the staff is allowed in accordance with the scale laid down below:-</p> <p>Sub-Divisional Officer.</p> <p>1) Swiss Cottage tent 14'x14' double fly of 3 folds of cloth in each fly with a single fly open Verandah in front complete with chick purdahs, bamboo poles, fixing pegs and ropes (one Unit)</p> <p>2) Bath tent (fabled roof) 6'x6' single fly of 3 folds of cloth, complete with bamboo poles, fixing pegs and ropes (One Unit).</p> <p>3) Kitchen tent 8'x8' single fly of 3 folds of cloth complete with chick purdahs, bamboo poles, fixing pegs and ropes (One Unit).</p> <p>Supervisory Staff Viz, Line Surveyors and Overseers.</p> <p>1) Kabul tent 10'x10' double fly of 2 folds of cloth in each fly and walls 3 feet high with bath and bad weather protection complete with chick purdahs bamboo poles fixing pegs and ropes (One Unit each)</p> <p>2) Kitchen tent 8'x8' single fly of 3 folds of cloth, complete with chick purdahs, bamboo poles, fixing pegs and ropes (One for party of four or less).</p> <p>3) Shouldaries 14'x14'x7' high single fly of 3 folds of</p>
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				cloth, wall 2 feet high one end having overlapping purdahs and other end enclosed, complete with bamboo poles, fixing pegs and ropes (One for two persons).
13. Miscellaneous Powers				
145	Filing of ARR with PSERC	Committee of WTDs	Full Powers	
146	Filing of review petition with PSERC Filing of appeal with APTEL, New Delhi Filing of Fuel Cost adjustment petition with PSERC Filing of petition with CERC	Committee comprising of CMD, Director/ Finance & Director/ Incharge	Full Powers	
147	To waive off surcharge levied on account of late payment where levy of surcharge is not due to fault of consumer	Committee comprising of CMD, Director/ Finance & Director/ Commercial C.E. S.E Sr. Xen	Full Powers Rs. 10000 in each individual case Rs. 2500 in each individual case Rs. 1000 in each individual case	

148	<p>To allow the widow/dependent of the deceased officer/official for retaining of house/flat in PSPCL colonies up to maximum of 2 years</p> <p>To allow officer/official for retaining of house/flat in PSPCL colonies upto maximum of 1 year</p> <p>To allow retaining of flat/house beyond above periods</p>	<p>Committee comprising of CMD & Director/ Administration</p> <p>Committee comprising of CMD & Director/ Administration</p> <p>Committee of WTD</p>	<p>Provided there is no waiting for the said house / flat for all three items shown against this DOP-148</p>	<p>Provided further that the Policy of PSPCL in this regard shall be followed as approved by BODs from time to time.</p>
149	<p>To sanction grant / ex-gratia relating to amenities/ festivals/ welfare in each case</p>	<p>Committee of WTD</p> <p>CMD</p> <p>Director</p>	<p>Upto Rs. 5 lacs</p> <p>Upto Rs. 20000</p> <p>Upto Rs. 10000</p>	<p>Subject to Budget Grant</p>
150	<p>To accord sanction for expenditure for function/exhibition on Republic / Independent Day</p>	<p>Committee of WTD</p> <p>CMD</p>	<p>Up to Rs. 10 Lakh</p> <p>Up to Rs. 5 lacs</p>	<p>Subject to Budget Grant</p>
151	<p>To accord sanction for expenditure for foundation stone laying ceremonies/inauguration of Sub-Stations, Generating stations, new office building etc.</p>	<p>Committee of WTD</p> <p>CMD</p>	<p>Upto Rs.10 lacs</p> <p>Upto Rs. 1 lacs</p>	<p>Subject to Budget Grant</p>

152	To accord sanction for expenditure for shifting of lines at PSPCL cost in relaxation of Rules	Committee of WTD	Upto Rs. 10 lacs	Subject to Budget Grant
153	a) To accord approval for signing of agreements/MOUs with firms for supply of fuel/power b) Short Term Power Purchase/sale & Banking c) Purchase & Sale of Power through Power Exchange/ from NRSE Projects d) Declaration of Continuous Process status for Industries	Committee of WTD Committee of Dir D/ F/C/G & CE/PP & R Committee of Director/ D/C/G/F & CE/PP&R Committee of CE/PP&R, CE/ Distribution concerned & One Industrialist nominated by PSERC.	Full Powers Full Powers Full Powers Full Powers	Subject to Budget Grant The decision of these Committees shall be got noted from the BODs/ WTDs on monthly basis
154	a) To convey administrative approval for expenditure on addition/ alteration/ renovation of residential & non-residential buildings including other misc. civil works related to residential & non-residential buildings	Committee of WTD CMD/ Director (s) C.E. S.E. Sr. XEN.	Rs.1 Crore Rs.50 lacs Rs. 10 lacs Rs. 2 lacs Rs. 25000	Subject to Budget Grant

	b)To accord sanction for expenditure on addition/ alteration/ renovation of residential & non-residential buildings specifically included in Capital Investment Plan approved by PSERC	C.Es/ HODs	Full Powers	
155	Approval of expenditure on Hospitality/TA/Office Contingencies of CMD/Directors as per Norms/Rules	CMD/Director (s) themselves	Full Powers	Subject to Budget Grant
156	Approval of journeys by official/private vehicles for official journeys beyond approved limits	CMD/Directors for offices under their control.	Full powers	No limit shall be applicable in case of CMD/ Directors
		CE/HODs	Upto 50% Excess Journey of the approved Limit in each case	
157	To convey administrative approval for incurring capital expenditure on works related to operational activities of the Company for which no budget is made	Committee of WTDs	upto Rs. 1 (One) Crore	
158	Approval of term and conditions of raising term loans from financial institutions against sanctioned schemes and authorization of person for signing of loan documents	Committee comprising of CMD & Director/ Finance	Full Powers	
159	To sanction hiring of manpower from PESCO and other agencies against vacant positions	Committee of WTDs	Full Powers	

160	<p>Sanctioning of Mobile, Telephones, Fax Machines, Photo Copier Machine, Internet Connections including Data Cable for official use.</p> <p>Standardization of Fax Machines, Photo Copier Machine, ACs and Vehicles</p>	<p>Committee comprising (General Committee) Director/ Finance Director/ Distribution Director / Administration Dy. CE/ Personal (Dir/Admn. shall be Chairman and Dy. CE/Personnal Convener of the General Committee</p>	Full Powers	
161	Sanctioning of vehicles by purchase/outsourcing and allotment of vehicles as per norms	<p>Committee comprising (General Committee) Director/ Finance Director/ Distribution Director / Administration Dy. CE/ Personnel (Dir/Admn. shall be Chairman and Dy. CE/Personnal Convener of the General Committee</p>	Full Powers	
162	To incur expenditure on Employee related camps, Training camps, other social programs/ camps involving employees participation like Swachh Bharat Abhiyan etc. Training/ participating faculty fees, Honorarium & their Boarding & lodging	Committee of CMD, Director/HR & Director/F	Full Powers	Subject to the availability of Budget Grant.

162 A	Approval of fee for attending Workshops, conferences and seminars organised by ICAI/ ICWAI or any other professional institution.	CMD Director/ Concerned	Full Powers Rs. 2000/- per delegation	Subject to the condition that cost of one seminar should not exceed Rs. 5,000 and Rs. 50,000/- p.a.
163	To incur expenditure on providing accommodation & vehicles to guests and delegates visiting PSPCL for purpose of PSPCL business	CMD	Full Powers	Subject to the availability of Budget Grant.
164	To sanction the service charges raised by NSDL- e Governance Infrastructure Limited/ Central Record keeping Agency or any other agency from time to time for rendering services relating to National Pension System (NPS)	CAO/ HQ	Full Powers	As per the decision taken by Board of Directors of PSPCL in its 32nd meeting held on 03.02.2014 at Mohali.
165	To appoint advocate not on PSPCL Panel keeping in view the interest of public and the Government	CMD	Full Powers	Advocate to be hired, fee to be paid and terms & conditions of engagement of the advocate will be approved by CMD/ PSPCL.
165- A	To appoint advocate on PSPCL Panel as per the circular issued by Legal Section from time to time	CE/ HOD or equivalent	Full Powers	Advocate to be hired, fee to be paid and terms & conditions of engagement as per the circular issued by Legal Section from time to time.
NOTE: Company Secretary has been granted the status of Head of Department and hence may use the financial powers of HODs wherever required in the DoP for discharging his duties as Company Secretary of PSPCL as per the decision accorded by BODs in its 43 rd meeting dated 2.07.2015.				

Powers of Board of Directors/ Whole Time Directors/ CMD, PSPCL

- I. Punjab State Power Corporation Limited was incorporated as Limited Company under Companies Act, 1956 on 16.04.2010. As per Article 43 of the Article of Association of the Company, the business of the Company shall be managed by Board of Directors. The powers of Board of Directors of the Company are as per Article 61 & 62 of the Articles of Association of the Company and Annexed as Schedule-I to DOP.
- II. Board of Directors in its 4th meeting held on 10.06.2010 constituted a Committee of Whole Time Directors pursuant to provisions of Section 292 and Article 57 of Articles of Association of the Company and authorized to exercise the following powers for and on behalf of the Company circulated vide Meeting Section O/o No. 09/BD-526 (PSPCL) dated 30.08.2010:-
- i. To accept open, limited and single tender under normal rules for purchase of material/works as under:-

Sr. No.	Description	Extent of Delegation		Remarks
		For Purchase of material	For works	
a	Open Tender	Full Powers	Rs. 100 Crore	Powers of WTDs for Purchase of material amended vide amendment in Purchase Regulations, 2017
b	Limited Tender	Full Powers	Rs. 20 Crore	
c	Single Tender	Full Powers	Rs. 10 Crore	

- ii. To change/modify/relax the general terms and conditions of Purchase/Works Regulations.
- iii. Continuance of temporary charges/posts to which Finance Section do not concur.
- iv. To allow payment of honorarium as per policy to be framed by HR Department and approved by the Board.
- v. Remission of revenue beyond the limit of delegations to Chief Engineers and Chief Accounts officer.
- vi. Allowing of special chances to officers to pass Departmental Accounts Examination.
- vii. To decide the cases on attaining the age of 55 years in respect of following categories:-

S.Es	For retirement only
Legal advisor	For retirement/retention
Finance advisor	
SE/Public Relations	

- viii. To decide the cases of Chief Engineers/EIC and officers of equivalent ranks relating to:-
- a) Promotions
 - b) Retention/retirement on attaining the age of 55 years
 - c) Acceptance of resignation
 - d) Posting and transfers.
- ix. To select and appoint officers to represent the company on various Committees set-up by the State or Central Government where any final commitment on behalf of the company is involved.
- x. (a) To decide all important audit objections and Inspection reports etc. involving a loss/recovery beyond Rs. 25,000/- in which conduct of offices is involved and responsibility for lapses/losses is to be determined.
(b) To decide cases involving write off losses where no responsibility can be fixed exceeding Rs. 50,000/-
- xi. To allow grant of special pay to employees.
- xii. To allow initial deputation to Government of India/ state Government or other State Power Utilities in respect of Chief Engineers, Superintending Engineers, Chief Accounts officer/Chief Auditor & other equivalent rank officers.
- xiii. To finalize disciplinary proceedings after prior investigation/inquiry a copy of which is to be placed on the qualification report file in case of EIC/CE/SE and equivalent officers.
- xiv. Fixing of minimum age for the first entry into service.
- xv. Reemployment on contract basis on fixed emoluments in case of gazette/ non-gazetted staff.
- xvi. To accept modification to purchase proposals approved by the Board so long as total price of particular equipment does not exceed the approved price by more than 5%.

- xvii. To decide cases relating to sale of Stores including sale/ disposal of scrap and unserviceable material beyond the competency of Disposal Committee upto Rs. Ten Crore.
 - xviii. To regularize estimates
 - a) Having no project provision or inadequate project provision although chargeable to sanctioned projects, and
 - b) Chargable to project/ scheme which is yet to be sanctioned by the competent authority.
 - xix. To appoint consultants upto the consultancy charges of Rs. 2.5 Crore.
- III.** Board of Directors in its 4th meeting held on 10.06.2010 resolved that subject to the provisions of the Act, Chairman-cum-Managing Director (CMD) of PSPCL shall be responsible for properly carrying out the directions and decisions of the Board and is authorized to exercise the following powers for and on behalf of the Company circulated vide Meeting Section O/o No. 08/BD-526 (PSPCL) dated 30.08.2010: -
- i. To act as a liaison between the Government and the Company in matters arising out of the administration of the Act, to the extent the Government is concerned.
 - ii. To bring to the notice of the Government any difference of opinion, on matters of policy arising between him and the other Director of the Company
 - iii. To refer any other matter of policy, to the Government and place the directions received from them, for consideration and action by the Board.
 - iv. To act as Controlling officer in respect of Travelling Allowance and Medical Bills of Directors of the Company including himself.
 - v. To approve the agenda for Meetings of the Whole Time Directors/Board of Directors/Members of the Company including the fixation of date, time and place of meetings.
 - vi. To distribute the duties and functions between Whole Time Directors and other officers of the Company.
 - vii. To allow the Whole Time Directors and officers of the company to Undertake journeys for the performance of the duties of the company outside the jurisdiction of the Company and also to make arrangement for carrying out the functions and duties of such Directors and officers in their absence.
 - viii. To transfer/promote, accept resignation of Officers (except of Chief Engineers/EIC and officers of equivalent rank).
 - ix. To finalize disciplinary proceedings after prior investigation/inquiry a copy of which is to be placed on the qualification report file in case of officers not above the rank of Sr. XEN level and/or equivalent rank officers.

- x. In case of emergency, CMD may exercise powers of the Whole Time Directors subject to ratification in the next Meeting of Whole Time Directors.
- xi. To decide the cases on attaining the age of 55 years in respect of officers not above the rank of Sr. XEN and/or equivalent rank officers for retirement only.
- xii. To allow initial deputation to Government of India/State Government or other State Power Utilities in respect of officers not above the rank of Sr. XEN and/or equivalent rank officers.

SCHEDULE - I
(As per Articles of Association of the Company)

Powers of Directors

Section 61, Articles of Association of the Company

- (1) Subject to the provisions of the Act, the Board of Directors of the Company shall be entitled to exercise all such powers, and to do all such acts and things as the Company is authorized to exercise and do, This power shall include power to ratify any past action, as well as to amend, alter, vary or rescind a past resolution.
- (2) In exercising any such power or doing any such act or thing, the Board shall be subject to the provisions contained in that behalf in the Act and other Applicable Law in the Memorandum and Articles of the Company; and any regulations not inconsistent therewith and duly made there under, including regulations made by the Company in a General Meeting.
- (3) The Board shall not exercise any power or do any act or thing which is directed or required to be done the Company in General Meeting, whether by this Act or by any other enactment or by the Memorandum or Articles of the Company, or otherwise.
- (4) No regulations made by the Company in a General Meeting shall invalidate any prior action taken pursuant to a then existing decision of the Board.

Certain powers of the Board

Section 62, Articles of Association of the Company

Subject to the provisions of the Act, and without prejudice to the general powers conferred under Article 56 it is here by declared that the Board of Directors shall have the powers:-

- a. to pay the costs, charges and expenses preliminary and incidental to the formation, promotion, establishment and registration of the Company.
- b. to purchase or otherwise acquire for the Company any property, rights or privileges which the Company is authorized to acquire, at such price or consideration and generally on such terms and conditions as the Board may think fit and in any such purchase or acquisition to accept such title as the Directors may believe or may be advised to be reasonably satisfactory,
- c. to pay for any property, rights or privileges acquired by or services rendered to the Company, either wholly or in part, in cash or mortgages, and any such mortgages may be either specifically charged upon all or any part of the property of the Company and its uncalled capital.
- d. to secure the fulfillment of any contracts of engagements entered into by the Company, by mortgage or charge of all or any of the property of Company and its uncalled capital for the time being or in such manner as they may think fit.
- e. to accept from any member so far as may be permissible by law, surrender of his Shares or any part thereof, on such terms and conditions as may be decided by the Board.
- f. to appoint any person to accept and hold in trust for the Company any property belonging to the Company, or in which it is interested or for any other purposes and to execute and to do all such deeds and things as may be required in relation to any such trust and to provide for the remuneration of such trustee or trustees.

- g. to institute, conduct, defend, compound or abandon any legal proceedings by or against the Company or its officers or otherwise concerning the affairs of the Company and also to compound and allow time for payment or satisfaction of any debts due and of any claims or demands by or against the Company and to refer any differences to arbitration either according to Indian law or according to foreign law and either in India or abroad and observe and perform or challenge any awards made thereon.
- h. to make and give receipts, releases and other discharges for moneys payable to the Company and for the claims and demands of the Company:
- i. subject to the applicable provisions of the Act, to invest and deal with any monies of the Company not immediately required for the purposes thereof, upon such security or without security and in such manner as they may think fit, and from time to time to vary or realize such investments.
- j. to execute in the name of and on behalf of the Company, in favour of any Director or other persons who may incur or be about to incur any personal liability whether as principal or surety, for the benefit of the Company. such mortgages of the Company's property (present and future) as they may think fit and any such mortgage may contain power of sale and such other powers, provisions, covenants and agreements as shall be agreed upon by the Board.
- k. to determine from time to time who shall be entitled to sign on the Company's behalf, bills, notes, receipts, acceptances, endorsements, cheques, dividend warrants, releases, contracts and documents and to give the necessary authority for such purpose.
- l. to create and from time to time subscribe or contribute to provident fund and other associations, institutions, funds or trusts and by providing or subscribing or contributing towards places of instructions and recreation, hospitals and dispensaries, medical and other attendance and other assistance as the Board shall think fit; and subject to the provisions of sections 293(1)(e) and 293 A of the Act to subscribe or contribute or otherwise to assist or to guarantee money to charitable benevolent, religious, scientific, national or other institutions or objects which shall have any moral or other claim to support or aid by the Company, either by reason of locality of operation or of public and general utility or otherwise.
- m. before recommending any dividend, to set aside out of the profits of the Company, such sums as they may think proper towards any fund or account including without limitation, depreciation fund, an insurance fund, reserve fund, sinking fund or any special fund to meet contingencies, or towards redemption of any debentures or debenture stock, or for special dividends, or for equalizing dividends, or for repairing, improving, extending and maintaining any of the property of the Company, or for such other purposes as the Board may in their absolute discretion, think conducive to the interest of the Company. Subject to the provisions of section 292 of the Act, till such time the amounts so set aside are required for specified purposes, to invest the several sums so set aside or so much thereof as required to be invested upon such Investments (other than Shares of the Company) as they may think fit, and from time to time to deal with or vary such investments and dispose of and apply and expend all or any part thereof for the benefit of the Company, in such manner and for such purposes as the Board in their absolute discretion, think conducive to the interest of the Company.
- n. subject to the provisions of the Applicable Law (including the statutory transfer scheme), to appoint and at their discretion remove or suspend such officers, secretaries, assistants, supervisors, scientists, technicians, engineers,

consultants, legal, medical or economic advisors, research workers, labourers, clerks, agents and servants for permanent, temporary or special services as they may from time to time think fit, and to determine their powers and duties and fix their salaries, or emoluments or remuneration, and to acquire security in such instances for such amounts as they may think fit.

0. at any time and from time to time by Power of Attorney under the seal of the Company, or otherwise to appoint any person or persons to be the authorized attorney or attorneys of the Company, for such purposes and with such powers, authorities and discretion and for such period and subject to such conditions as the Board may from time to time think fit, and any such Power of Attorney may contain such powers for the protection or convenience of persons dealing with such attorneys as the Board may think fit and may contain powers enabling any such delegates or attorneys as aforesaid to sub-delegate all or any of the powers, authorities and discretion for the time being vested in them.
- p. to enter into all such negotiations and contracts and rescind and vary all such contracts, and execute and do all such acts, deeds and things in the name and on behalf of the Company as they may consider expedient.
- q. to make, vary and repeal the regulations of the business of the Company, Board, any committee of the Board, any officers or servants of the Company .
- r. to do all such acts, matters and things deemed necessary, proper or expedient for carrying on the business of the Company except only such acts, matters or things as by the Act or by any other enactment or these Articles or otherwise expressly directed to be exercised by the Company in a general meeting.